

Office of Superintendent of Schools
Board Meeting of May 16, 2001

May 3, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
CONTROLLER,
OFFICE OF THE CONTROLLER**

The following recommendation is made in accordance with Board Rule 6Gx13- 4A-1.16.

The Controller administers School Board's financial reports; plans, organizes and directs all accounting, payroll, and accounts payable disbursement sections, and internal control functions to properly safeguard Board assets; compiles and directs preparation and submission of Annual Financial Report and the FEFP Program Cost Reports to the State; compiles and directs preparation and submission of monthly Financial Management Report to the Board.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of May 16, 2001.