

Financial Affairs
Richard H. Hinds, Chief Financial Officer

**SUBJECT: AWARD BID NO. 110-AA09 - PRINTING OF STUDENT CASE
MANAGEMENT FORMS**

The purpose of this bid, opened on February 27, 2001, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of the printing of student case management forms, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 172 vendors sent bid forms or card notices of this advertised bid, 12 responded, with 6 bids meeting specifications and 6 no bids.

Fund Source
0100-General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 110-AA09 - PRINTING OF STUDENT CASE MANAGEMENT FORMS, to purchase, at firm unit prices, quantities, as may be required, of the printing of student case management forms, for Stores and Mail Distribution stock, during the term of the bid, effective May 16, 2001, through May 15, 2002, as follows:

1. BEST FORMS AND LABEL PRINTING
8630 N.W. 4 STREET
PEMBROKE PINES, FL 33024 ESTIMATE \$74,310
OWNER: JAMES J. OLDER, PRESIDENT

Low Unit Price: Items 1 and 2.

Item 1 – Student case management form FM-2981@
\$57.42 per 1000.

Item 2 – Student case management form FM-3673 @
\$56.30 per 1000.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$74,310.

RHH/mjf