June 5, 2001

Personnel Management and Services Nelson E. Diaz, Deputy Superintendent

SUBJECT: DISMISSAL OF EMPLOYEE

SUSAN L. DUERSON - SCHOOL CLERK II NEVA KING COOPER EDUCATIONAL CENTER

On June 5, 2001, the Superintendent of Schools sent the following letter to Ms. Susan L. Duerson:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of June 20, 2001, that the School Board suspend you and initiate dismissal proceedings against you from your current position as School Clerk II, Neva King Cooper Educational Center, effective at the close of the workday, June 20, 2001, for just cause, including, but not limited to: excessive absenteeism; incompetency; and gross insubordination. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 10 working days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

RECOMMENDED: That effective June 20, 2001, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Susan L. Duerson, School Clerk II, at Neva King Cooper Educational Center, pending the outcome of a hearing, if requested.

NED:grp