

Facilities Planning and Construction  
Suzanne M. Marshall, Chief Facilities Officer

**SUBJECT: COMMISSIONING FORTIN, LEAVY, SKILES, INC., TO PROVIDE DESIGN CRITERIA PROFESSIONAL (DCP) SERVICES FOR THE SECOND PHASE OF THE SANITARY SEWER CONNECTIONS AT VARIOUS SCHOOLS**

On December 8, 1999, the Board commissioned the firm of Fortin, Leavy, Skiles, Inc., to evaluate and prepare the first phase of design criteria professional (DCP) services for sanitary sewer connections at various schools pursuant to satisfying requirements of DERM (Consent Agreement). The first phase has now been completed.

Fortin, Leavy, Skiles, Inc. has been assigned the following school sites for providing DCP services for the second phase of the sanitary sewer connections project: West Laboratory Elementary School, Bunche Park Elementary School, and Silver Bluff Elementary School.

Negotiations with the firm of Fortin, Leavy, Skiles, Inc., for the second phase of the project have been successfully completed.

The negotiated lump sum basic fee is \$ 29,637 for an estimated construction cost of \$ 319,260. The fee represents approximately 9.28% of the construction cost. Additional lump sum fees were negotiated for the following services: a) \$11,150 for providing the necessary topographical surveys; b) \$3,200 for reproducing Board requested contract documents; and c) at the Board's option, the DCP will provide 30 site visits for a fee of \$4,500.

The multiplier for hourly compensation was limited to 2.45 for extra work. The Project Architect will maintain at least a \$250,000 Professional Liability insurance policy.

The Principal/Owner for Fortin, Leavy, Skiles, Inc., are Carl Skiles, Daniel Fortin, and Jim Leavy.

**RECOMMENDED:**

That The School Board of Miami-Dade County, Florida commission the firm of Fortin, Leavy, Skiles, Inc., to provide Design Criteria Professional (DCP) services for sanitary sewer connections project (Phase II) at the following sites: West Laboratory Elementary School, Bunche Park Elementary School, and Silver Bluff Elementary School, for the following considerations:

- 1) lump sum fee of \$29,637 which represents approximately 9.28% of the construction cost;
- 2) Additional lump sum fees were negotiated for the following services: a) \$11,150 for providing the necessary topographical surveys; b) \$3,200 for reproducing Board requested contract documents; and c) at the Board's option, the DCP will provide 30 site visits for a fee of \$4,500;
- 3) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 4) the Project Architect will maintain at least a \$250,000 Professional Liability insurance policy.

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