

Facilities Planning and Construction
Suzanne A. Marshall, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF PACO GROUP, INC., TO PERFORM
CONSTRUCTION COST ESTIMATING SERVICES**

Staff has completed the selection process for consultants to perform Construction Cost Estimating Services for the District.

Five (5) firms applied and four (4) firms were interviewed by the A/E Service Committee. Of these four (4) firms, Paco Group, Inc., was selected

Negotiations with Paco Group, Inc., regarding fees, scope and other related terms have been successfully completed. The negotiated agreement will include the following negotiated provisions:

1. The negotiated fees will be paid on an agreed not-to-exceed hourly basis for the personnel required for each assignment utilizing the following hourly rates:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$90.00	Engineer Specialist	\$50.00
Project Manager	\$75.00	Senior Estimator	\$75.00
Architect (R.A.)	\$75.00	Estimator	\$57.00
Architect Specialist	\$50.00	Quantity Take-off Personnel	\$40.00
Engineer (P.E.)	\$75.00		

2. The agreement provides for the consultant to indemnify and hold harmless the Board, its members, employees, agents, etc., due to negligent acts by the consultant. The consultant will maintain at least a \$250,000 Professional Liability insurance policy and a \$250,000 Commercial/General Liability insurance policy.
3. The term shall be for two (2) years, commencing June 21, 2001 and expiring June 20, 2003, with the second year being at the Board's option. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement.

The Principal/Owner for Paco Group, Inc., is Frank Otero.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- 1) commission the firm of Paco Group, Inc., to perform Construction Cost Estimating Services for a two (2) year term, commencing June 21, 2001 and expiring June 20, 2003, for the terms negotiated above;
- 2) the agreement provides for cancellation by the Board, with or without cause, upon thirty (30) days written notice to the consultant. The consultant may terminate the agreement, only with cause, upon thirty (30) days written notice to the Board; and
- 3) the total billings under this contract are not to exceed \$300,000 per year, without obligation by the Board to expend any specific amount

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