

Facilities Planning and Construction
Suzanne A. Marshall, Chief Facilities Officer

**SUBJECT: AWARD TO ACT SERVICES, INC.
CONTRACT NO.: JOC01-AM
JOB ORDER CONTRACTS / DESIGN & CONSTRUCTION
ALL AREAS OF THE MDCPS DISTRICT**

This contract has been designated as an open project for all competitive bidders. It also includes Minority Business Enterprise Subcontracting Assistance Levels.

The estimate for this contract by Design and Construction is 1.1900 for Item 1, 1.2400 for Item 2, 1.1500 for Item 3, and 1.2000 for Item 4, with a weighted factor of 1.1670. The weighted factor of the successful bidder is 13.4% under the estimate.

The minimum commitment for this contract is \$50,000. The maximum amount that may be ordered under this contract is \$1,000,000 within each term, except that if the maximum is reached prior to expiration of the contract period (one year), at the direction of the Superintendent or his/her designee, the maximum value may be extended for an additional \$1,000,000 with the contractor providing new Payment, Performance and Guarantee bond for the extended contract amount.

Advertised bids received and opened on May 22, 2001 by The School Board of Miami-Dade County, Florida were tabulated and analyzed as follows:

<u>BIDDER</u>	<u>BID BONDS</u>	<u>Item #1</u>	<u>Item #2</u>	<u>Item #3</u>	<u>Item #4</u>	<u>WEIGHTED FACTOR</u>
ACT Services, Inc. Miami, FL	5%	1.1000	1.1200	0.9690	0.9877	1.0102
Carivon Construction Company Miami, FL	\$20,000	1.0900	1.1020	0.9850	1.0925	1.0225
MCO Environmental Miami, FL	\$20,000	1.0624	1.0700	1.0400	1.0500	1.0476
Presidential Buildings, Inc. Miami, FL	\$20,000	1.1400	1.1300	1.4300	1.1000	1.3260

Distribution

Minimum Construction Funds Required	\$ 50,000
Maximum Potential Construction Funds Required	\$ 1,000,000
Maximum Potential Extension Construction Funds Required	\$ 1,000,000

Description

The specific projects to be accomplished under this contract have not been defined. Therefore, a Job Order Contract is to be awarded for various projects by Design and Construction at the prices established in the Contract Documents multiplied by the appropriate Adjustment Factor.

- Item No. 1 - Contractor provides signed and sealed design documents for construction work to be accomplished during normal working hours.
- Item No. 2 - Contractor provides signed and sealed design documents for construction work to be accomplished on an overtime basis (other than normal working hours).
- Item No. 3 - Contractor does not provide signed and sealed design documents for construction work to be accomplished during normal working hours.
- Item No. 4 - Contractor does not provide signed and sealed design documents for construction work to be accomplished on an overtime basis.

For the purposes of Bid Analysis only, a Weighted Factor was calculated based on $.25 \times \text{Item \#1} + .05 \times \text{Item \#2} + .65 \times \text{Item \#3} + .05 \times \text{Item \#4}$.

Terms

The term of this contract is for one (1) year after the date of award or whenever the maximum value is achieved, whichever occurs first, with two (2), 1 year option periods under the same provisions as the original contract.

Design and Construction recommends award of the contract to the second successful bidder, ACT Services, Inc.

Eight contractors attended the mandatory pre-bid meeting on May 8, 2001 and eight contractors picked up the Contract Documents.

This project was bid with M.B.E. subcontracting assistance levels of 18% African-American, 6% Women. The Contractor's compliance with these levels will be monitored on a work order basis. The recommended contractor will submit a list of all subcontractors

for each work order issued under this contract, which will be reviewed for compliance with overall M/WBE assistance levels of 22%

Funding for this contract will be provided from the specific work location structure where the work is to be performed.

The Principal/Owner for ACT Services, Inc. is Mr. Derrick B. Golding.

M/WBE Eligibility

None

RECOMMENDED: That The School Board of Miami-Dade County, Florida award Contract No. JOC01-AM Job Order Contract / Design & Construction, on the basis of the weighted factor of 1.0102 to the successful bidder:

ACT Services, Inc.
7596 N.W. 8 Street
Miami, Florida 33126

NAD/rg