

Facilities Planning and Construction  
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: PROPOSED REPEAL OF SCHOOL BOARD RULE: INITIAL READING:  
6Gx13- 2C-1.15, SCHOOL SITE SELECTION COMMITTEES  
ESTABLISHMENT AND RESPONSIBILITIES**

At the School Board meeting of May 16, 2001, the Board approved at Initial Reading the amendments to School Board Rule 6Gx13- 2C-1.082, Construction Committees-Establishment and Responsibilities, to include therein the organization and responsibilities of the site selection committee, which will review and issue recommendations on school sites and related school construction planning issues. As a result, the functions that will govern School Board Rule 6Gx13- 2C-1.082, upon Board approval at Final Reading on June 20, 2001, authorization of the Board is requested to repeal School Board Rule 6Gx13- 2C-1.15, School Site Selection Committees-Establishment and Responsibilities, in order to eliminate duplicate and conflicting policies.

Attached are the Notice of Intended Action and the rule proposed for repeal.

Authorization of the Board is requested for the Superintendent to initiate rule-making proceedings in accordance with the Administrative Procedure Act for the repeal of School Board Rules 6Gx13- 2C-1.15, School Site Selection Committees-Establishment and Responsibilities.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to repeal School Board Rule 6Gx13- 2C-1.15, School Site Selection Committees - Establishment and Responsibilities.

SM:svl

## NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on June 20, 2001, its intention to repeal Board Rule 6Gx13- 2C-1.15, School Site Selection Committees-Establishment and Responsibilities, at its meeting of August 22, 2001.

**PURPOSE AND EFFECT:** The purpose of the proposed repeal is to eliminate duplicative efforts as they relate to the review of school sites, since these functions will be governed by School Board Rule 6Gx13- 2C-1.082, Construction Committees-Establishment and Responsibilities.

**SUMMARY:** The intent of the proposed board rule repeal is to ensure that there are no duplicative or conflicting efforts in the process of reviewing and selecting school sites.

**SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED:** F.S. 230.22(2)

**LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC:** 235.19, F.S.; 235.193, F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF August 22, 2001, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by July 16, 2001, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO WISHES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, F.S.)

A COPY OF THE PROPOSED REPEALED RULE is available for public inspection and copying at cost by the public in the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

Originator: Ms. Suzanne Marshall  
Supervisor: Mr. Roger C. Cuevas  
Date: June 5, 2001

Administrative Operations**SCHOOL SITE SELECTION COMMITTEES - ESTABLISHMENT AND RESPONSIBILITIES****I. Establishment**

The Superintendent of Schools shall have the discretion to establish School Site Selection Committees and authorize whatever administrative regulations are needed for the purpose of assisting Facilities Planning and Construction in the selection of school sites for acquisition and/or construction of schools.

Separate Selection Committees may be established for each specific site, or for a specific group of sites in the same geographic/community area.

In those site selections where the Superintendent does not establish a School Site Selection Committee, a recommended site(s) selection will be forwarded to the Board directly from his/her office.

**II. Organization and Responsibilities****A. Organization of the School Site Selection Committee**

1. Membership - A School Site Selection Committee shall consist of the following members or their designated representatives:

- Superintendent or his/her designee - Chair
- Chief Facilities Officer, Facilities Planning and Construction
- Assistant Superintendent, School Operations
- Respective Region Superintendent(s) of region(s) for which school site is to be acquired
- Director, Equal Educational and Employment Opportunity
- A representative of the Southeast Equity Center
- A representative of the Bi/Racial Tri/Ethnic Advisory Committee
- Chair of Attendance Boundary Committee

- Two independent citizen representatives, selected by the Superintendent, from the geographic region(s) within which the school site is to be acquired.

The Executive Director, Governmental Affairs and Land Use Policy and Acquisition or the Director of the Department of Site Acquisition and Leasing will serve as a non-voting member and Secretary to the School Site Selection Committee and shall be responsible for preparing and distributing the School Site Selection Committee agenda and meeting minutes, and assisting in the development of site selection criteria and compilation and presentation of site data.

2. Quorum - A quorum shall consist of any five voting members of the Committee.

3. Meetings - Meetings shall be held as scheduled by the Chair. Notice of Sunshine meetings shall be posted at the Citizen Information Center.

4. Agenda - An agenda for each meeting shall be prepared by the secretary. Said agenda will consist of items pertaining to school site review and selection.

5. Minutes - Minutes shall be kept of each meeting. A copy of the unofficial minutes will be distributed within 21 working days after each meeting to the members of the Committee, the Superintendent of Schools, Board Members, and others as the Superintendent of Schools or designee may direct. Following formal approval, a copy of the official minutes will be sent to the same persons.

6. Procedures - Committees shall follow the standard Site Selection Procedures, as specified in Board Rule 6Gx13-7B-1.06, Site Selection Procedures, pertaining to the analysis of potential sites. A Committee may develop supplementary procedures, consistent with applicable Board policy, pertaining to school site selection where such procedures would be helpful.

7. Coordination - The Committee shall coordinate its planning and selection of sites with other appropriate governmental bodies. As a means of ensuring effective coordination, the Superintendent or the Chair may invite representatives of

these governmental bodies to participate, in an advisory capacity, in the selection of these sites.

8. Consultants - The Committee may be supported by the following consulting services provided by firms serving under contract to the Board:

- a. Independent Real Estate Appraisers;
- b. Architectural/Engineering Services;
- c. Land Surveying Services; and
- d. Other specific professional services the Committee may require.

B. Responsibilities of School Site Selection Committee

Each School Site Selection Committee established by the Superintendent shall be responsible for review and selection of school sites for recommendation to the Superintendent. Selection of a site may occur prior to acquisition of a particular site or to select from previously acquired sites the most applicable site for construction of a specific new facility. Upon completion of the selection process, the recommendation of the Site Selection Committee shall be submitted to the Superintendent for review and formulation of a recommendation to the Board. Site Selection procedures as set forth in Board Rule 6Gx13-76-106 will be the criteria utilized in the evaluation of sites. The Committee will also be sensitive to the impact that the site will have on furthering the goals of bi-racial and tri-ethnic distribution of students, and the long term effects it will have on the attendance boundaries of surrounding schools.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 235.19; 235.193 F.S.

History

New: 1-6-88

Amended: 10-4-89; 10-9-96

Technical Change: 5-1-98

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA