

Office of Superintendent of Schools  
Board Meeting of July 11, 2001

June 27, 2001

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: SUSPENSION OF EMPLOYEE  
ROBERTA PHILLIPS - SCHOOL BUS DRIVER  
NORTHWEST TRANSPORTATION CENTER**

On June 27, 2001, the Superintendent of Schools sent the following letter to Ms. Roberta Phillips:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of July 11, 2001, that the School Board suspend you without pay from your current position as School Bus Driver, at Northwest Transportation Center, for 30 calendar days, effective at the close of the workday, July 11, 2001, for just cause, including, but not limited to: violation of School Board Rules 6Gx13-3E-1.10, Transportation-Specific Procedures, specifically, Safe Driver Plan; and 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), and 447.209, Florida Statutes.

If you wish to contest your suspension, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

**RECOMMENDED:** That effective July 11, 2001, at the close of the workday, the School Board suspend Ms. Roberta Phillips, School Bus Driver, at Northwest Transportation Center, for 30 calendar days, pending the outcome of a hearing or grievance/arbitration process, if requested.

NED:grp

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