

Education
Joseph H. Mathos, Deputy Superintendent

SUBJECT: REQUEST FOR AUTHORIZATION FOR THE SUPERINTENDENT TO ISSUE A REQUEST FOR PROPOSALS TO SELECT ONE OR MORE PROFESSIONAL MENTAL HEALTH AGENCY(IES) TO PROVIDE WEEKLY GROUP AND/OR INDIVIDUAL COUNSELING TO REFUGEE STUDENTS AND THEIR FAMILIES WHO HAVE BEEN TRAUMATIZED OR AFFECTED BY TRAUMA

Authorization is sought for the Superintendent to issue a Request for Proposals (RFP) to select one or more professional mental health agency(ies) to provide weekly group and/or individual counseling to refugee students and their families who have been traumatized or affected by trauma.

The aim of this RFP is to ensure that all such eligible agencies are provided an opportunity to submit a proposal and that the agency(ies) recommended for the Board's consideration conforms to Board-approved standards for contracted services.

The selection of the mental health agency(ies) will be determined by a committee on the basis of qualifications, experience, licensure and insurance. The Selection Committee will consist of:

- Two representatives from the Division of Student Services
- A representative from the Division of Bilingual Education and World Languages
- A representative from the Office of Exceptional Student Education and Psychological Services
- A representative from School Operations
- A community representative
- A representative from Risk and Benefits Management
- A representative from the Division of Business Development and Assistance
- A representative from the Division of Procurement Management and Materials Testing

The projected timeline for implementation is as follows:

Procurement Contract Review Committee	October 17, 2001
Request Board Approval to Issue Request For Proposals	October 24, 2001
Mailing of Request For Proposals	October 26, 2001
Opening of Proposals	November 13, 2001
Evaluation Completed by Selection Committee	November 15, 2001
Recommendation to School Board for Award	December 12, 2001

A copy of the RFP will be provided to Board Members under separate cover, and will be available for inspection in the Office of Board Recording Secretary and the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent to issue a Request for Proposals to select one or more professional mental health agency(ies) to provide weekly group and/or individual counseling to refugee students and their families who have been traumatized or affected by trauma; and
2. approve the establishment of a Selection Committee which will review the proposals.

JHM/kc