

Office of Superintendent of Schools
Board Meeting of October 24, 2001

October 10, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DISMISSAL OF EMPLOYEE
LORRETTA PARRIS - CUSTODIAN
SANTA CLARA ELEMENTARY SCHOOL**

On October 10, 2001, the Superintendent of Schools sent the following letter to Ms. Lorretta Parris:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of October 24, 2001, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Custodian at Santa Clara Elementary School, effective at the close of the workday, October 24, 2001, for disciplinary cause arising from the employee's performance/non-performance of job responsibilities, including, but not limited to: conduct unbecoming a School Board employee; theft of School Board property, and violation of School Board Rule 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective October 24, 2001, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Lorretta Parris, Custodian at Santa Clara Elementary School, pending the outcome of a hearing, if requested.

NED:dsj

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