

Facilities Planning and Construction
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: COMMISSIONING OF REYNOLDS, SMITH AND HILLS, INC., AS
DESIGN CRITERIA PROFESSIONAL (DCP) FOR STATE SCHOOL
"XX" AT CORAL WAY ELEMENTARY SCHOOL
PROJECT # A-0719**

The firm of Reynolds, Smith and Hills, Inc. has been selected as design criteria professional (DCP) to re-use the prototype elementary school design criteria package for State School "XX" (483 student stations, approximately 44,132 sq.ft.) at Coral Way Elementary School.

Negotiations with Reynolds, Smith and Hills, Inc., for providing design criteria professional services have been successfully completed.

The negotiated lump sum basic fee is \$178,500 for an estimated construction cost of \$5,341,885. The fee represents 3.34% of the construction cost. Additional lump sum fees were negotiated for the following consulting services: a) \$7,500 for traffic engineering; b) \$ 5,000 for a food service consultant, c) \$10,000 for reproduction of Board requested contract documents and d) \$7,500 for layout and coordination of all furniture, fixture and equipment.

The summary of the negotiated lump sum basic fee is as follows:

	<u>S/S "XX"</u>
System/Utilities Verification	\$3,000
Schematic Design (Phase I)	\$30,000
Design criteria package	\$35,000
Bidding/award services	\$14,000
Design-Builder's design and construction documents review	\$25,000
Construction administration services	<u>\$71,500</u>
TOTAL FEE	\$178,500

At the Board's option, the DCP will provide 85 site visits for a fee of \$ 21,250 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The DCP will REVISED maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the DCP will be reimbursed up to a maximum of \$ 16,000.

The Principals/Owners for Reynolds, Smith and Hills, Inc. are Leerie Jenkins & David Robertson

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Reynolds, Smith and Hills Inc., to prepare and administer the design criteria package for State School "XX" at Coral Way REVISED Elementary School for the following considerations:

- 1) a lump sum basic fee of \$ 178,500 which represents approximately 3.34% of the construction cost;
- 2) additional lump sum fees were negotiated for the following consulting services: a) \$7,500 for traffic engineering; b) \$5,000 for a food service consultant; c) \$10,000 for reproduction of Board requested contract documents and d) \$7,500 for layout and coordination of all furniture, fixture REVISED and equipment;
- 3) at the Board's option, the DCP will provide 85 site visits for a fee of \$ 21,250 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the DCP will maintain at least a \$1,000,000 project-specific REVISED Professional Liability insurance policy, for which the DCP will be reimburse up to a maximum of \$16,000.

IMR:as