

Office of Superintendent of Schools
Board Meeting of November 14, 2001

October 31, 2001

Management and Accountability
Carol Cortes, Deputy Superintendent

SUBJECT: PROPOSED AMENDMENT OF BOARD RULE: FINAL READING 6Gx13-7B-1.02, ARCHITECTURAL, ENGINEERING, AND INSPECTION SERVICES--AUTHORITY OF SUPERINTENDENT OF SCHOOLS TO EMPLOY

The School Board of Miami-Dade County, Florida announced on September 12, 2001, its intention to amend School Board Rule 6Gx13- 7B-1.02, Architectural, Engineering, and Inspection Services - Authority of Superintendent of Schools to Employ, and the document, Procedures for the Selection of Technical Review Services Consultant and Uniform Building Code Inspector, which is incorporated by reference and is a part of this rule, at the meeting of November 14, 2001.

The Notice of Intended Action was published in the *Miami Daily Business Review* on September 17, 2001 and re-advertised on October 16, 2001, posted in various places for public information, and mailed to various organizations representing persons affected by the amended rule and to individuals requesting notification.

The time to request a hearing or protest the adoption of this rule has elapsed.

In accordance with the provisions of the Administrative Procedure Act, this amended rule is presented to The School Board of Miami-Dade County, Florida, for adoption and authorization to file the rule in the official records of The School of Miami-Dade County, Florida.

Attached are the Notice of Intended Action and the amended rule. Changes from the current rule are indicated by ~~striking through~~ words to be deleted and underscoring words to be added.

Copies of the amended document, Procedures for the Selection of Building Code Consultants, which is incorporated by reference and is a part of this rule will be forwarded to the School Board Members under separate cover prior to the School Board meeting of November 14, 2001, and will be available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, adopt amended Board Rule 6Gx13- 7B-1.02, Architectural, Engineering, and Inspection Services - Authority of Superintendent of Schools to Employ and the document, Procedures for the Selection of Building Code Consultants, which is incorporated by reference and part of this rule, and authorize the Superintendent to file the rule with The School Board Miami-Dade County, Florida, to be effective November 14, 2001.

CC:mh

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on September 12, 2001, its intention to amend Board Rule 6Gx13- 7B-1.02, Architectural, Engineering, and Inspection Services--Authority of Superintendent of Schools to Employ, at its meeting of November 14, 2001.

REVISED
Subsequent to
Initial Reading
on 9-12-01

PURPOSE AND EFFECT: To amend the rule in order to reflect new requirements in State Statute 235.26 and current Board practice.

SUMMARY: The intent of the amendment to the rule is to comply with state requirements for building code enforcement and School Board practice.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 230.22(2); 230.23(22) F.S.

LAW IMPLEMENTED OR MADE SPECIFIC: 230.23005(2)(d)(4); 235.26; 287.055; 468 Part XII F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF November 14, 2001, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by November 6, 2001 to the Superintendent of Schools, Room 912, at the same address.

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on 9-12-01

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED RULE is available for inspection and copying at cost by the public in the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

Originator: Mr. Rudy L. Gonzalez
Supervisor: Ms. Carol Cortes
Date: October 16, 2001

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Designing

ARCHITECTURAL, ENGINEERING, AND INSPECTION SERVICES--AUTHORITY OF SUPERINTENDENT OF SCHOOLS TO EMPLOY

I. Rationale

The Superintendent of Schools shall recommend professional architectural and engineering consultants to the Board for commissioning in accordance with the **Procedures for the Selection of Architects and Engineers, Procedures for the Selection of Technical Review Services Consultant and Uniform Building Code Inspector Building Code Consultant, Procedures for the Selection of Architectural/Engineering Projects Consultant (APC/EPC), and the Procedures for the Selection of Construction Management Services** as approved by the Board, which are incorporated herein by reference and are a part of this Board Rule. The Board shall, in open meeting, commission all project architects and engineers, except that the projects estimated to cost \$500,000 or less are to be assigned as described below.

II. Services

A. Design/Construction Supervision - Projects under \$500,000

These services shall be provided by separate consultants: Architectural Projects Consultants (APC) who may be assigned projects estimated to cost \$500,000 or less, which are predominantly architectural in nature and content; and Engineering Projects Consultants (EPC) who may be assigned projects estimated to cost \$500,000 or less, which are predominantly engineering in nature and content. The Chief Facilities Officer, ~~Facilities Planning and (Construction), or designee, or the Chief Facilities Officer, (Maintenance),~~ or designee, will analyze the project requirements and make the determination regarding which design discipline is predominant, and which consultant is best able to handle the project.

The Chief Facilities Officer, ~~Facilities Planning and (Construction),~~ or designee, or the Chief Facilities Officer, (Maintenance), or designee, will also review the backlog of such projects and, as necessary, select and recommend the commissioning of additional consulting firms pursuant to the **Procedures for the Selection of Architects and Engineers**, or reassigning projects as necessary for expeditious completion of projects.

Maintenance is defined as per Florida Statute 235.011(12).

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- B. Technical Review services and Uniform Building Code Inspection and Review services shall be performed by the same entity. Within the District, the functions of a Building Department shall be established in accordance with Florida Statute 235.26 and 468 Part XII. The Office of Prequalifications and Educational Facilities Compliance shall perform the functions of the Building Department, create and implement all necessary administrative procedures, and present to the Board such matters as required for Board approval. Among other duties, the office shall coordinate, monitor and oversee the Building Code Inspection and Technical Review services. The person in charge of the office shall be known as the Building Official as defined in Florida Statute 468.603.

1. Inspection Services (TRSC/UBCI)

The ~~Technical Review Services/Uniform Building Code Consultant (BCC)~~ must have full architectural and engineering capabilities, however, joint ventures will be considered.

Inspections by the ~~TRSC/UBCI~~ BCC will not supplant those inspections required for the Project Architect or the Architectural and/or Engineering Projects Consultants to ensure that the work is in accordance with their design and meets the specifications in regard to quality, methods of performance and standard construction practices.

The ~~TRSC/UBCI~~ BCC will be concerned with Uniform Building Code enforcement and technical review.

~~The TRSC/UBCI will not be considered for any other architectural/engineering or construction management projects or assignments, either solely or in partnership or joint venture with other individuals or firms, during the tenure as TRSC/UBCI.~~

2. Technical Review Services (TRSC/UBCI)

~~The Technical Review Services/Uniform Building Code Consultant (BCC) must have full architectural and engineering capabilities. However, joint ventures will be considered.~~

~~The TRSC/UBC BCC will be responsible for ensuring that all submittals conform to the various Board, State, and other code requirements.~~

~~The TRSC/UBCI BCC will not be considered for any architectural/engineering or construction management projects or assignments, for which the TRSC/UBCI BCC is to provide technical and/or code review or inspection services, either solely or in partnership or joint venture with other individuals or firms, during the tenure as TRSC/UBCI BCC.~~

- C. ~~Projects estimated to cost \$200,000 or less may be approved and assigned to the Capital Improvement Force by the Chief Facilities Officer, Facilities Planning and (Construction), or designee, or approved and assigned to Maintenance Operations by the Chief Facilities Officer, (Maintenance), or designee.~~

Maintenance is defined as per Florida Statute 235.011(12).

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- D. ~~Projects assigned by the Chief Facilities Officer, Facilities Planning and (Construction), or designee, or the Chief Facilities Officer, (Maintenance), or designee, may be discontinued at the discretion of either the Chief Facilities Officer.~~

Maintenance is defined as per Florida Statute 235.011(12).

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- E. ~~Project Assignment and Approval Procedures for APC/EPC Projects Less Than \$500,000:~~

1. The assignment of projects shall initially be based upon the best available unofficial estimate of cost. Except in case of an emergency, prior to commencing the design work, the APC or EPC shall develop a detailed cost estimate and, where applicable, a completion schedule.
2. The official assignment of a project shall be confirmed through the approval of the detailed official cost estimate and schedule, which shall be submitted to the Chief Facilities Officer, ~~Facilities Planning and (Construction), or designee,~~ or the Chief Facilities Officer, (Maintenance), or designee, within 30 days of the original assignment date.
3. Upon approval or confirmation of approval by the Chief Facilities Officer, ~~Facilities Planning and (Construction), or designee,~~ or the Chief Facilities Officer, (Maintenance), or designee, work will commence on the project, and its status will be reported monthly.

Maintenance is defined as per Florida Statute 235.011(12).

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- F. The Chief Facilities Officer, ~~Facilities Planning and (Construction), or designee,~~ and the Chief Facilities Officer, (Maintenance), or designee, shall determine which projects are to be constructed through the utilization of Construction Management Services.

Maintenance is defined as per Florida Statute 235.011(12).

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Construction Management Services will include the coordination of contractors during the construction phase of projects.

Specific Authority: 230.22(2); 230.23~~(17)~~(22); F.S.

Law Implemented, Interpreted, or Made Specific: 230.23005(2)(d)(4); 235.26; 287.055; 468 Part XII F.S

History

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Repromulgated: 12-11-74

Technical Change: 5-1-98

Amended: 4-19-89; 9-5-90; 5-8-91; 9-25-91; 11-6-91; 12-19-91; 11-2-94; 10-21-98