

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: AWARD BID NO. 011-BB09 – PAPER, LASER PRINTER

The purpose of this bid, opened on October 18, 2001, is to establish a contract, to purchase, at a firm unit price, quantities, as may be required, of laser printer paper, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 79 vendors sent bid forms or card notices of this advertised bid, 8 responded, with 5 bids meeting specifications, 2 non-responsive bids (1 suspended vendor, 1 qualified bid by changing term of the bid) and 1 no bid.

Fund Source
0100 - General

M/WBE Eligibility
Female - \$325,512

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 011-BB09 – PAPER, LASER PRINTER, to purchase, at a firm unit price, quantities, as may be required, of laser printer paper, for Stores and Mail Distribution stock, during the term of the bid, effective December 12, 2001, through December 11, 2002, as follows:

1. COLONIAL PAPER COMPANY, INC.
P.O. BOX 310
SILVER SPRINGS, FL 34489-0310 ESTIMATE \$325,512
OWNER: GAIL TUCK, PRESIDENT (WF)

Low Unit Price: Item 1 - Paper, laser printer @ \$5.48 per package of 1,000.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$325,512.

RHH/lja

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