

Facilities Planning and Construction  
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: COMMISSIONING OF EARL HAGOOD, INC. FOR HEATING,  
VENTILATING AND AIR CONDITIONING (HVAC) TEST & BALANCE  
SERVICES FIRM FOR A TWO-YEAR PERIOD**

Staff has completed the selection process for HVAC Test & Balance Services firms for a two-year period.

Six (6) firms applied and the Selection Committee interviewed the following six (6) firms:

- Americool Air Conditioning & Refrigeration, Inc.
- Earl Hagood, Inc.
- Future Control, Inc.
- Gregor Hartenhoff, Inc.
- Pro-Air Company
- Richard Flanders Enterprises, Inc.

Of the above, the firms of Earl Hagood, Inc., Pro-Air Company, Inc., and Future Control, Inc. were selected for this contract. Negotiations with the firm of Earl Hagood, Inc. regarding basic services, scope and other related terms have been successfully completed. The negotiated agreement will include the following provisions:

1. Basic Services

A. New Construction:

PROJECT TYPE	TYPE OF SERVICE		
	PRECONSTRUCTION	TEST & BALANCE	CLOSE-OUT
Primary Learning Center (PLC)	\$676	.23¢/sf	\$676
Elementary School	\$2,562	.21¢/sf	\$2,562
K-8 School	\$4,263	.22¢/sf	\$4,263
Middle Learning Center (MLC)	\$1,231	.20¢/sf	\$1,231
Middle School	\$4,127	.20¢/sf	\$4,127
Senior School	\$8,323	.19¢/sf	\$8,323

- B. Existing Facilities: For all services under "Existing Facilities", a negotiated hourly rate of \$65/hr. for test technician and \$45/hr. for each assistant required to perform the work. Both parties shall agree on a not-to-exceed amount prior to commencement of the work.
2. The term of this agreement is for a two-year period, commencing January 17, 2002 through January 16, 2004, with the second year being at the Board's option. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board's prior to its commencement.
  3. The HVAC consultant will maintain Workers Compensation Insurance coverage, Comprehensive General Liability Insurance coverage with minimum limits of \$300,000 per occurrence and Comprehensive Automobile Liability Insurance coverage in an amount not less than \$300,000 per occurrence.

The Principal/Owner for the firm of Earl Hagood, Inc. is Earl Hagood.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida commission the firm of Earl Hagood, Inc. to provide HVAC Test & Balance Services for a two-year period, commencing January 17, 2002 through January 16, 2004, for the above stated terms and conditions. The second year of the contract is at the Board 's option, therefore the one year extension must be approved and ratified by the Board prior to its commencement.

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