

January 30, 2002

Facilities Planning and Construction  
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: COMMISSIONING OF BROWN & BROWN ARCHITECTS AS DESIGN  
CRITERIA PROFESSIONAL (DCP) FOR FIRE SAFETY UPGRADE  
PROJECTS AT VARIOUS FACILITIES THROUGHOUT THE DISTRICT**

Staff has completed the selection process for three design criteria professional (DCP) firms to provide services for fire safety upgrade projects at various facilities throughout the district.

Fourteen (14) firms applied and on December 07, 2001 the Selection Committee interviewed the following seven (7) firms:

- Spillis Candela DMJM (withdrew)
- Brown & Brown Architects
- KVH Architects, P.A.
- Post Buckley Schuh & Jernigan
- Gili-McGraw Architects, L.L.P
- Rodriguez Peterson & Porras Architect, Inc.
- Johnson Associates Architects, Inc.

Of the above, the firms of Brown & Brown Architects, KVH Architects, P. A. and Post Buckley Schuh & Jernigan were selected for this contract.

Negotiations with Brown & Brown for the initial phase of the project have been successfully completed.

The negotiated lump sum fee of \$43,000 was agreed to for validating and programming the scope of work. The second phase of the project, design criteria and architectural/engineering services will be negotiated upon conclusion of the first phase. The negotiated terms and conditions for the second phase will be subsequently presented to the Board for its approval.

The Principals/Owners for Brown & Brown Architects are Maida Pinero Brown and William F. Brown, Jr. The firm is located at 7100 S.W. 99<sup>th</sup> Avenue, Suite 201, Miami, Florida.

**RECOMMENDED:**

That The School Board of Miami-Dade County, Florida commission the firm of Brown & Brown Architects to perform design criteria professional (DCP) services for Fire Safety Upgrade projects at various facilities throughout the district, for the following considerations:

- 1) lump sum fee of \$43,000 was agreed to for validating and programming the scope of work; and
- 2) the second phase of the project, design criteria and architectural/engineering services will be negotiated upon conclusion of the first phase. The negotiated terms and conditions of the second phase will be subsequently presented to the Board for its approval.

IMR:as