

Office of Superintendent of Schools
Board Meeting of February 13, 2002

February 12, 2002

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DEMOTION OF EMPLOYEE
LOUIS ALLEN, JR. - SENIOR HIGH SCHOOL PRINCIPAL,
MIAMI JACKSON SENIOR HIGH SCHOOL**

On February 11, 2002, the Superintendent of Schools sent the following letter to Mr. Louis Allen, Jr.:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of February 13, 2002, that the School Board demote you from your current position as Principal, at Miami Jackson Senior High School, to Assistant Principal, effective at the close of the workday, February 13, 2002, for just cause, including, but not limited to: incompetency; willful neglect of duty; gross insubordination; breach of statutory duties; failure to adhere to the Manual of Internal Accounting and the Manual of Procedures for Managerial Exempt Personnel; and violation of School Board Rules 6Gx13-1C-1.08, Gifts to School Personnel; 6Gx13-1C-1.09, Fund Raising Drives among Employees and Selling of Merchandise or Services by Employees; 6Gx13-6A-1.24, Authorized Student Fees in Secondary Schools; and 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.36(6)(a), 231.36(4)(c), 231.36(6)(b), 237.211, and 447.209, Florida Statutes.

If you wish to contest your demotion, you must request a hearing in writing within 20 working days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

RECOMMENDED: That effective February 13, 2002, at the close of the workday, the School Board demote Mr. Louis Allen, Jr., as Principal, at Miami Jackson Senior High School, to Assistant Principal, pending the outcome of a hearing, if requested.

NED:grp

**REPLACEMENT
E-14**