

January 30, 2002

Financial Affairs
Richard H. Hinds, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. 025-BB10 -
CONSULTANT - OVERSIGHT SERVICES FOR MAINTENANCE AND
REPAIR OF ELEVATORS AND WHEELCHAIR LIFTS**

The purpose of this Request For Proposals, opened on January 10, 2002, is to establish a contract, at a firm price, to provide consultation services in the specific areas of elevator and wheelchair lift inspection, service, repair and maintenance, for Maintenance Operations. This is a term proposal which states that the Board may purchase quantities, as may be required, at the unit price proposed, but is not obligated to purchase any guaranteed amount. Of 7 proposers sent proposal forms or card notices of this advertised proposal, 2 responded, with 2 proposals meeting specifications.

Fund Source
0100-General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Request For Proposals No. 025-BB10 - **CONSULTANT-OVERSIGHT SERVICES FOR MAINTENANCE AND REPAIR OF ELEVATORS AND WHEELCHAIR LIFTS**, to establish a contract, at a firm price, to provide consultation services in the specific areas of elevator and wheelchair lift inspection, service, repair and maintenance, for Maintenance Operations, during the term of the proposal, effective February 13, 2002, through February 12, 2003, as follows:

1. ELEVATOR CONSULTING & MAINTENANCE REVIEW,
INC.
1881 N.E. 26 STREET, SUITE 212
FORT LAUDERDALE, FL 33305 ESTIMATE \$30,000
OWNER: NATHAN Y. QUARLES, JR., PRESIDENT

Highest Rated Proposal:

Consulting services @ \$90 per hour.
Surveys @ \$135 per hour.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the budgeted amount of \$30,000.

RHHIja