

Office of School Board Attorney  
Johnny Brown, Board Attorney

**SUBJECT: EMPLOYMENT OF HECTOR JAMES MONTALVO AS  
ASSISTANT BOARD ATTORNEY**

This past January 2002, a vacancy was created in the Board Attorney's Office due to the resignation of Assistant Board Attorney, Ms. Twila Hargrove Payne, after an extended leave of absence. During that time and because of the District's financial shortfall, this vacancy was not filled. A second Assistant Board Attorney, Mr. Timothy Pease, has now tendered his resignation, effective April 30, 2002, so that he and his family can return to his home state of Maine. At this time, due to the large workload and volume of litigation, these positions must be filled.

The Board Attorney recommends the employment of Hector James Montalvo. Mr. Montalvo graduated from Hofstra University School of Law in New York in 1990. He clerked for U.S. District Court Judge Donald L. Graham and from there worked for several years at Steel Hector & Davis and then Johnson Anselmo Murdoch Burke & George, P.A. before going into sole practice. His resume is being forwarded to School Board members under separate cover. I anticipate that Mr. Montalvo will be a valuable addition to the Board Attorney's staff.

Mr. Montalvo is recommended for employment effective April 18, 2002, for the period through June 30, 2002, at an annual salary of \$90,000. During the next few months, Mr. Montalvo will be concluding all work associated with his sole practice. In this regard, any time away from School Board duties will be designated as authorized leave without pay. As for the other vacant position, the Board Attorney's Office is in the process of scheduling interviews.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida approve and authorize the execution of an employment agreement with Hector James Montalvo as Assistant Board Attorney for the period April 18, 2002 through June 30, 2002, at an annual salary of \$90,000.