

Personnel Management and Services
Magaly C. Abrahante, Chief Personnel Officer

**SUBJECT: APPOINT AND ASSIGN:
ADMINISTRATIVE DIRECTOR
DEPARTMENT OF FOOD AND NUTRITION**

The following recommendation is made in accordance with Board Rule 6Gx13- 4A-1.16.

Ms. Penny D. Parham, currently Director of Operations, Regions I, II, and III, DCSAA, Pay Grade 45, is recommended for appointment to Administrative Director, Food and Nutrition, MEP, Pay Grade 24. Ms. Parham received a Bachelor of Science in Food Science and Human Nutrition, from the University of Florida, Gainesville, Florida, in April 1988, and a Master of Science in Dietetic and Nutrition, from Florida International University, Miami, Florida, in April 1997. Ms. Parham was a Food Service Systems Manager, Department of Food and Nutrition, from 1989 through 1990. From 1990 through 1991 she was a Nutrition Consultant, with the Doral Saturnia Spa, Miami, Florida. From 1990 through 1995, Ms. Parham was a Nutrition Education Coordinator, Department of Food and Nutrition. From 1996 through 1998 she was a Food Service Training Coordinator II, Department of Food and Nutrition. From 1998 through 2000 she was a Region Food Service Coordinator, Department of Food and Nutrition. In August 2000 Ms. Parham became Director of Operations, Regions I, II, and III, Department of Food and Nutrition, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint **Ms. Penny D. Parham** to the position of Administrative Director, Food and Nutrition, MEP Pay Grade 24, 12 months, and assign to the Department of Food and Nutrition, effective June 20, 2002, or as soon thereafter as can be facilitated.

MCA/mtp