

Paul R. Philip, Chief of Staff

**SUBJECT: DISMISSAL OF EMPLOYEE  
LILLIAN R. VELAZQUEZ - PRE-K PARAPROFESSIONAL  
DOROTHY M. WALLACE C.O.P.E. CENTER**

On June 26, 2002, the Superintendent of Schools sent the following letter to Ms. Lillian R. Velazquez:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of July 10, 2002, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Pre-K Paraprofessional, at Dorothy M. Wallace C.O.P.E. Center, effective at the close of the workday, July 10, 2002 for just cause, including, but not limited to: willful neglect of duty and excessive absences. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, 231.44, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

**RECOMMENDED:** That effective July 10, 2002, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Lillian R. Velazquez, Pre-K Paraprofessional, at Dorothy M. Wallace C.O.P.E. Center, pending the outcome of a hearing, if requested.

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