

Paul R. Philip, Chief of Staff

**SUBJECT: INTERNAL AUDIT REPORT – REVIEW OF THE COMPUTER
HARDWARE PURCHASING FUNCTION, JUNE 2002, PRESENTED BY
THE OFFICE OF MANAGEMENT AND COMPLIANCE AUDITS**

In accordance with the Audit Plan for the 2001-02 Fiscal Year, we have performed a review of the District's computer hardware purchasing function administered by the Bureau of Procurement and Materials Management (Procurement) under Financial Affairs.

The review concludes that Procurement was obtaining very favorable computer prices. There are, however, several observations and recommendations, particularly as they relate to further automation of the function, that the administration has agreed to address.

In accordance with the procedures for the Office of Management and Compliance Audits, the Internal Audit Report – Review of the Computer Hardware Purchasing Function, June 2002 is submitted to the School Board. The School Board Audit Committee reviewed the audit report at its June 25, 2002 meeting and will submit its recommendations to the School Board and the Superintendent of Schools by July 3, 2002.

Copies of this report will be distributed to Board Members, the Superintendent of Schools, and appropriate district staff and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive and file the Internal Audit Report - Review of the Computer Hardware Purchasing Function, June 2002, presented by the Office of Management and Compliance Audits.