

August 19, 2002

Merrett R. Stierheim, Superintendent of Schools

SUBJECT: PROTOCOL FOR INSTALLATION OF SCHOOL BOARD MEMBERS

COMMITTEE: PERSONNEL SERVICES, MEDIA COMMUNICATIONS AND MARKETING

Local School Board elections occur with certainty every two years, and, on occasion, a special election is held or a School Board member is appointed by the governor of Florida. Taking the prescribed oath of office is required by law before a newly elected, re-elected or appointed School Board member can enter upon duties of office. That being the case, the School Board on June 19, 2002, directed that protocol for the installation of School Board members be developed. The following protocol is recommended:

1. An installation ceremony will be scheduled at a mutually convenient time on the day of the first regular or specially called School Board meeting following the election or appointment of School Board member(s).] Revised
2. Each elected or appointed Board member will select an individual to deliver the oath of office to him or her during the swearing-in ceremony.
3. Each Board member will be installed in order according to district, beginning with the lowest-numbered district.
4. After being sworn in, each Board member will take his or her place at the dais. When all are seated, each newly sworn-in member will have the opportunity to make a five minute address regarding his or her individual goals and objectives.
5. The School Board chair or other presiding officer will welcome the newly constituted Board.
6. At its September meeting, the Board will discuss the particulars of the installation ceremony and provide direction to the superintendent.] Added

REVISED

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RECOMMENDED:

That the School Board of Miami-Dade County, Florida approve the following protocol regarding the installation of School Board Members:

1. An installation ceremony will be scheduled at a mutually convenient time on the day of the first regular or specially called School Board meeting following the election or appointment of School Board member(s). Revised
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5. The School Board chair or other presiding officer will welcome the newly constituted Board.
6. At its September meeting, the Board will discuss the particulars of the installation ceremony and provide direction to the superintendent. Added