

Merrett R. Stierheim, Superintendent of Schools

SUBJECT: REQUEST FOR AUTHORIZATION OF ANNUAL LEGISLATIVE SUPPLEMENTS

School Board Rule 6Gx13- 4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), Section B.5 (G), includes the provision that the Superintendent shall submit to the School Board for approval, on a yearly basis, the names and the amount of annual legislative supplements recommended for individual staff members who are required to travel out-of-county regularly and/or on an extended basis for assignments associated with state and federal legislative-related responsibilities.

Authorization of the Board is requested to approve the following staff members for the legislative supplement for the 2002-2003 school year:

<u>NAME</u>	<u>POSITION</u>	<u>SUPPLEMENT AMOUNT</u>	<u>ANTICIPATED NUMBER OF DAYS OF LEGISLATIVE SERVICE DURING 2002 - 2003</u>
Dr. Richard Hinds	Chief Financial Officer	\$15,000	55
Mr. Alberto Carvalho	Administrative Director, Federal Grants	7,500	40
Mr. Carlos Manrique	Specialist, WAGES	7,500	70
Mr. Pierre Rutledge	Director, Federal Legislative Programs	7,500	67

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize Dr. Richard Hinds, Mr. Alberto Carvalho, Mr. Carlos Manrique, and Mr. Pierre Rutledge to receive the designated supplement for their legislative responsibilities for the 2002 - 2003 fiscal year.

MRS/mtp