

August 9, 2002

Business Operations
Suzanne A. Marshall, Administrative Director

SUBJECT: COMMISSIONING OF REYNOLDS, SMITH AND HILLS, INC., AS DESIGN CRITERIA PROFESSIONAL (DCP) FOR THE ADDITION PROJECT AT HOWARD D. MCMILLAN MIDDLE SCHOOL PROJECT NO. A0821

COMMITTEE: FACILITIES PLANNING AND CONSTRUCTION

Staff has completed the selection process for Design Criteria Professionals (DCP) to provide design criteria services for the addition projects at three (3) schools.

Twenty-six (26) firms applied, and on July 17, 2002, the Selection Committee interviewed the following fourteen (14) firms:

- Brown & Brown Architects (Miami, FI)
- Gilli McGraw Architects, L.L.P (Miami, FI)
- Johnson Associates Architects, Inc. (Miami, FI)
- KVH Architects (Miami, FI)
- Laura M. Perez & Associates (Miami, FI)
- M.C. Harry & Associates, Inc. (Miami, FI)
- Mateu Carreno Rizo & Partners (Coral Gables, FI)
- Post Buckley Schuh & Jernigan (Miami, FI)
- Reynolds, Smith & Hills, Inc. (Miami, FI)
- Santos Raimundez Architects, P.A. (Miami, FI)
- Silva Architects (Miami, FI)
- Spillis Candela SMJM (Coral Gables, FI)
- The Architectural Partnership, Inc. (Miami, FI)
- Zyscovich Inc. (Miami, FI)

Of the above, the firms of Santos/Raimundez Architects, P.A., Spillis Candela & Partners, Inc., and Reynolds, Smith & Hills, Inc., were the three highest ranked firms. The third ranked firm, Reynolds, Smith & Hill, Inc., has been assigned to the addition project at Howard D. McMillan Middle School.

Negotiations with Reynolds, Smith and Hills, Inc., to provide design criteria professional services for the addition project at Howard D. McMillan Middle School have been successfully completed.

The negotiated lump sum basic fee is \$138,000, with an estimated construction cost of \$4,426,272. The fee represents approximately 3.12% of the construction cost. Additional lump sum fees were negotiated for the following services: a) \$7,500 for traffic

engineering; b) \$10,000 for reproduction of Board requested contract documents and c) \$7,500 for layout and coordination of all furniture, fixture and equipment.

The summary of the negotiated lump sum basic fee is as follows:

System/Utilities Verification	\$ 3,000
Schematic Design (Phase I)	\$28,000
Design criteria package	\$15,000
Bidding/award services	\$12,000
Design-Builder's design and construction documents review	\$20,000
Construction administration services	<u>\$60,000</u>
TOTAL FEE	\$138,000

At the Board's option, the DCP will provide 85 site visits for a fee of \$21,250 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The DCP will maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the DCP will be reimbursed up to a maximum of \$16,000.

The Principals/Owners for Reynolds, Smith and Hills, Inc. are Leerie Jenkins and David Robertson. The firm is located at 6161 Blue Lagoon Drive, Suite 200, Miami, Florida.

The existing Howard D. McMillan Middle School consists of 1,063 permanent student stations. Upon completion of this project, which consists of an additional 480 student stations, the overall facility will contain a total of 1,543 permanent student stations.

Preliminary scope of work for the addition project at Howard D. McMillan Middle School

- New construction – 31,894 square feet building area to house 480 student stations
- 8 general classrooms
- 8 science classrooms
- 1 P.E. shelter
- 1 partial administrative suite
- 1 partial student services suite
- 1 textbook storage
- Restrooms and custodial space

Fund Source

Fund 0303 –Impact Fees SW
Program 2484 – McMillan Middle Project
Location 6441

RECOMMENDED: That The School Board of Miami-Dade County, Florida, commission the firm of Reynolds, Smith and Hills Inc., to provide Design Criteria Professional (DCP) services for the addition project at Howard D. McMillan Middle School, Project No. A0821, for the following consideration:

- 1) a lump sum basic fee of \$138,000 which represents approximately 3.12% of the construction cost;
- 2) additional lump sum fees were negotiated for the following consulting services: a) \$7,500 for traffic engineering; b)\$10,000 for reproduction of Board requested contract documents; c)\$7,500 for layout and coordination of all furniture, fixture and equipment;
- 3) at the Board's option, the DCP will provide 85 site visits for a fee of \$21,250 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and,
- 5) the DCP will maintain at least a \$1,000,000 project-specific Professional Liability Insurance policy, for which the DCP will be reimbursed up to a maximum of \$16,000.

IMR: as