

Paul R. Philip, Chief of Staff

**SUBJECT: SUSPENSION OF EMPLOYEE
MARCELLE HERRON - SCHOOL BUS DRIVER
CENTRAL WEST TRANSPORTATION CENTER**

On August 9, 2002, the Superintendent of Schools sent the following letter to Ms. Marcelle Herron:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of August 21, 2002, that the School Board suspend you without pay from your current position as School Bus Driver at Central West Transportation Center, for 30 calendar days, effective at the close of the workday, August 21, 2002, for just cause, including, but not limited to: non-performance and deficient performance of job responsibilities; and violation of School Board Rule 6Gx13-3E-1.10, Transportation-Specific Procedures. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 447.209, Florida Statutes; and Article XI, Sections 4B and 4C, of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees.**

If you wish to contest your suspension, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective August 21, 2002, at the close of the workday, the School Board suspend Ms. Marcelle Herron, School Bus Driver at Central West Transportation Center, for 30 calendar days without pay, pending the outcome of a hearing or grievance/arbitration process, if requested.

PRP:vmb