

August 9, 2002

Paul R. Philip, Chief of Staff

**SUBJECT: SUSPENSION OF EMPLOYEE
 JUAN CARLOS LEYVA – FIELD TECHNICIAN II
 MEDIA PROGRAMS (WLRN)**

On August 9, 2002, the Superintendent of Schools sent the following letter to Mr. Juan Carlos Leyva:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of August 21, 2002, that the School Board suspend you without pay from your current position as Field Technician II at Media Programs (WLRN), for 30 calendar days, effective at the close of the workday, August 21, 2002, for just cause, including, but not limited to: misconduct in office and violation of School Board Rules 6Gx13-4-1.08, Violence in the Workplace, and 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), and 447.209, Florida Statutes; and Article XI, Sections 4B and C of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees.**

If you wish to contest your suspension, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective August 21, 2002, at the close of the workday, the School Board suspend Mr. Juan Carlos Leyva, Field Technician II, at Media Programs (WLRN), for 30 calendar days without pay, pending the outcome of a hearing or grievance/arbitration process, if requested.

PRP:vmb

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