

Office of Superintendent of Schools
Board Meeting of September 12, 2002

August 28, 2002

Personnel Management and Services
Magaly C. Abrahante, Chief Personnel Officer

**SUBJECT: APPOINT AND ASSIGN:
BUDGET ANALYST
BUDGET MANAGEMENT**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract.

Ms. Judith M. Marte, is recommended for appointment to the open, budgeted position of Budget Analyst, pay grade 43, 12 months, Budget Management. Ms. Marte received a Bachelor of Science in Accounting, from Merrimack College, North Andover, Massachusetts in 1980. In September 1990, she received a Master of Business Administration, from the Southern New Hampshire University, Manchester, New Hampshire. Ms. Marte has been certified by the Massachusetts Department of Education as a School Business Administrator, and by the Massachusetts Inspector General's Office as a Public Procurement Official. From 1986 through 1989, Ms. Marte was a Manager at Conte & Company, Certified Public Accountants, Bradford, Massachusetts. From December 1989 through 1998 she was an Accounting Supervisor, Lawrence Public Schools, Lawrence, Massachusetts. From February 1998 through June 2001, she was an Executive Director, Business Support Services, Lawrence Public Schools, Lawrence, Massachusetts. On September 2001 Ms. Marte became an Accountant with C.E. Marte, Inc., Hollywood, Florida, her current position.

RECOMMENDED: That The School Board of Miami-Dade County, -Florida, appoint **Ms. Judith M. Marte** to the open, budgeted position of Budget Analyst, pay grade 43, 12 months, and assign to Budget Management, effective September 13, 2002, or as soon thereafter as can be facilitated.

MCA/mtp

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