

October 9, 2002

Paul R. Philip, Chief of Staff

**SUBJECT: DISMISSAL OF EMPLOYEE
DENISE P. JAMES – BUS AIDE
SOUTH TRANSPORTATION CENTER**

On October 9, 2002, the Superintendent of Schools sent the following letter to Ms. Denise P. James:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of October 23, 2002, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Bus Aide, at South Transportation Center, effective at the close of the workday, October 23, 2002, for just cause, including, but not limited to: excessive absenteeism; abandonment of position; non-performance and deficient performance of job responsibilities; and violation of School Board Rules 6Gx13-4A-1.21, Responsibilities and Duties, and 6Gx13-4E-1.01, Absences and Leaves. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, 231.44 and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective October 23, 2002, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Denise P. James, Bus Aide, at South Transportation Center, pending the outcome of a hearing, if requested.

PRP:vmb

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