

Financial Affairs
Richard H. Hinds, Chief Financial Officer

**SUBJECT: REQUEST AUTHORIZATION TO UTILIZE THE STATE OF
FLORIDA CONTRACT NO. 250-000-03-1 – IT HARDWARE**

COMMITTEE: FINANCIAL AFFAIRS

Authorization is requested to purchase computer and related equipment for an estimated amount of \$7,000,000, utilizing the State of Florida Contract No. 250-000-03-1 – IT HARDWARE, which expires on July 31, 2005, in accordance with Board Rule 6GX13- 3C-1.10 -- Non-salaried Expenditures -- Purchase Approval. In compliance with the State of Florida Contract, quotations were solicited to awarded vendors on the contract, to obtain the lowest quotes meeting the District's specifications. These prices will be posted on the Procurement Web Site, as recommended by the Internal Audit Report of June 2002, and new quotations will be required quarterly. A database will be developed to track the purchase order expenditures and if required, additional Board approval will be requested.

A new bid is being developed for the District modifying the requirements for the purchase of computers and related equipment. Modifications include, but are not limited to, delivery terms, pre-bid conference, solicitation of prices on a quarterly basis, mandatory certifications and compliance to reflect the current acceptable products approved for the District.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AUTHORIZE** the purchase of computer and related equipment, for an estimated amount of \$7,000,000, utilizing the State of Florida Contract No. 250-000-03-1–IT HARDWARE, which expires on July 31, 2005, in accordance with Board Rule 6GX13- 3C-1.10 -- Non-salaried Expenditures -- Purchase Approval.

RHH/lja