

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT:           AWARD BID NO. 150-BB09 - PRINTING OF SCANNABLE  
FORMS**

**COMMITTEE:       FINANCIAL AFFAIRS**

The purpose of this bid, opened on September 3, 2002, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of printing of scannable forms, for the Office of Education and Research. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 241 vendors sent bid forms or card notices of this advertised bid, 7 responded, with 2 bids meeting specifications, 2 non-responsive bids (one vendor's bid did not contain an original signature - vendor faxed bid, and one vendor qualified terms of bid), and 3 no bids.

Fund Source  
0100 - General

M/WBE Eligibility  
None

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **AWARD Bid No. 150-BB09 – PRINTING OF SCANNABLE FORMS**, to purchase, at firm unit prices, quantities, as may be required, of printing of scannable forms, for the Office of Education and Research, during the term of the contract, effective October 23, 2002, through October 22, 2003, as follows:

1. DATA RECOGNITION CORPORATION  
13490 BASS LAKE ROAD  
MAPLE GROVE, MN 55311 ESTIMATE \$9,712.97  
OWNER: RUSSEL HAGEN, C.E.O.

Total Low Unit Price: Items 1 through 3.

- Item 1 - Adult vocational student form @ \$.1354 each.
- Item 2 - Student form @ \$.0553 each.
- Item 3 - Parent form @ \$.0741 each.

2. Authorize Procurement and Materials Management to purchase up to the total estimated amount of \$9,712.97.

RHH/lja