

Office of Superintendent of Schools
Board Meeting of November 20, 2002

November 20, 2002

Personnel Management and Services
Magaly C. Abrahamte, Chief Personnel Officer

SUBJECT: APPOINTMENT OF ADMINISTRATIVE ASSISTANTS TO BOARD MEMBERS

Ms. Perla Tabares Hantman, Member of The School Board of Miami-Dade County, Florida, recommends that **Ms. Lubby Navarro** be contractually employed as her Administrative Assistant.

Mr. Agustin J. Barrera, Member of The School Board of Miami-Dade County, Florida, recommends that **Mr. Carlos A. Saladrigas** and **Ms. Barbara M. Calderon** be contractually employed as his Administrative Assistants.

The terms and conditions of service as Administrative Assistants are set forth in the contractual form which has been approved by the School Board Attorney for the employment of Ms. Lubby Navarro, Mr. Carlos A. Saladrigas, and Ms. Barbara M. Calderon.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ:

1. **Ms. Lubby Navarro** as Administrative Assistant to School Board Member, Ms. Perla Tabares Hantman, effective November 21, 2002, or as soon thereafter as can be facilitated; and
2. **Mr. Carlos A. Saladrigas** and **Ms. Barbara M. Calderon** as Administrative Assistants to School Board Member, Mr. Agustin J. Barrera, effective November 19, 2002, or as soon thereafter as can be facilitated.

MCA/mtp

REPLACEMENT
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