

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT:           REQUEST FOR AUTHORIZATION TO ISSUE REQUEST FOR  
PROPOSAL (RFP) # 066-CC10, MEDICAL CONSULTING  
SERVICES AND HEALTH PLAN OMBUDSMAN**

**COMMITTEE:       FINANCIAL AFFAIRS**

The Board's current contracts with its Medical Consulting Services company, Physician Consultant Services, Inc., and its Health Plan Ombudsman, Robert W. Fleigelman, M.D., will expire May 31, 2003. These contracts were initially approved at the Board meeting of May 13, 1998 following the issuance of Request For Proposal (RFP) 202-VV10 for an initial three year term. At the Board meeting of May 16, 2001, both contracts were extended for an additional two year term, pursuant to the authority contained in RFP 202-VV10. Authorization is now sought to issue RFP# 066-CC10, Medical Consulting Services and Health Plan Ombudsman for an initial three year term for each contract, effective June 1, 2003, with the ability to extend the contract for an additional two year period, not to exceed five years.

The Board's contract for Medical Consulting Services provides medical expertise and input for issues including, but not limited to:

- American with Disabilities Act (ADA)
- return to work and light duty assignments for workers' compensation claims
- Family Medical Leave Act
- sick leave, hardship leave and return to work

The Board's contract for Health Plan Ombudsman provides independent medical advice to assist in resolving problems with a health plan that cannot be resolved in a timely manner through the normal complaint/grievance procedure. This contract will also provide balanced medical advice to the Board and staff regarding its employee's health care plan issues.

Funding for these contracts are included in the General Fund of the 2002-2003 Adopted Budget.

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Copies of the RFP are being sent to the Board Members under separate cover and are available at Citizens Information.

Pursuant to School Board Rule 6GX13- 3F-1.022, Professional Service Contracts for Insurance or Risk Management Programs - Policy, an Ad-Hoc Insurance Committee will review received proposals, and make recommendations which will be taken to the Board at a future Board meeting. The Ad-Hoc Insurance Committee will consist of the following:

- School Board Member
- Chief Financial Officer
- Chief Financial Officer - Designate
- Chief Personnel Officer
- Chief of Staff
- Risk and Benefits Officer
- Director, Business Development and Assistance

Additionally, a representative from the Board Attorney's Office, the Office of Procurement Management, and the Board's Employee Benefits Consulting Firm will serve as non-voting resource persons to the Ad-Hoc Committee.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent to issue Request For Proposal (RFP)# 066-CC10, Medical Consulting Services and Health Plan Ombudsman;
2. approve the Ad-Hoc Committee; and
3. appoint a School Board Member to serve on the Ad-Hoc Committee.

RHH:sc