

January 29, 2003

Education
Mercedes Toural, Associate Superintendent

SUBJECT: REQUEST FOR AUTHORIZATION FOR THE SUPERINTENDENT TO ENTER INTO A CONTRACTUAL AGREEMENT WITH LINDA KOBYLARZ & ASSOCIATES TO PROVIDE CONSULTING AND SUPPORT SERVICES TO THE OFFICE OF EXCEPTIONAL STUDENT EDUCATION AND STUDENT/CAREER SERVICES FOR THE STANDARDS-BASED STUDENT CAREER DEVELOPMENT AND SELF-DETERMINATION PROJECT, IN AN AMOUNT NOT TO EXCEED \$30,350, EFFECTIVE FEBRUARY 13, 2003 THROUGH JUNE 30, 2003

COMMITTEE: ELEMENTARY AND SECONDARY EDUCATION AND SCHOOL OPERATIONS

Authorization is requested for the Superintendent to enter into a contractual agreement with Linda Kobylarz & Associates to provide consulting and support services to the Office of Exceptional Student Education and Student/Career Services for the Standards-Based Student Career Development and Self-Determination Project. This is a new contractual agreement.

Linda Kobylarz & Associates is a nationally recognized consulting firm. In 1995, this firm developed a consulting and support service program with the Chicago Public Schools. In 1999, this firm assisted Miami-Dade County Public Schools in the development of standards and benchmarks for the Standards-Based Students Career Development Program. In addition, Linda Kobylarz & Associates has produced a transition curriculum and portfolio plan for students enrolled in Exceptional Student Education.

The proposed contract has been developed to provide:

- a framework of standards, benchmarks, and learner outcomes for career development and self-determination at the high school level;
- a comprehensive Standards-Based Student Career Development and Self-Determination Tool Kit product;
- a field tested and field evaluated checklist for self-determination for use in transition planning for students in exceptional education;
- implementation strategies for the high school career development portfolio; and
- staff development in the use of the Tool Kit and Self-Determination Checklist.

B-3

The proposed contract will provide the above services for an amount not to exceed \$30,350.

The Committee established by School Board Rule 6Gx13- 3F-1.021 reviewed this contractual agreement on January 17, 2003, and recommended that an exception to the rule regarding bids or Request for Proposals be granted as the contractor has specific expertise in this field.

The President of Linda Kobylarz & Associates is Ms. Linda Kobylarz.

The appropriation for this item is included in the Carl D. Perkins Applied Technology Grant under Fund 0420, Function 5300, Program 3148, Object 5310, Location 9615, and the Individuals with Disabilities Education Act (IDEA), Part B, Discretionary Supplement Grant under Fund 0420, Function 6400, Program 3532, Object 5310, Location 9615.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent to enter into a contractual agreement with Linda Kobylarz & Associates to provide consulting and support services to the Office of Exceptional Student Education and Student/Career Services for the Standards-Based Student Career Development and Self-Determination Project, in an amount not to exceed \$30,350, effective February 13, 2003 through June 30, 2003; and
2. grant an exception to School Board Rule 6Gx13- 3F-1.021.

The appropriation for this item is included in the Carl D. Perkins Applied Technology Grant and the IDEA, Part B, Discretionary Supplement Grant.

RKF/ph:pbl