

January 29, 2003

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT: EXTEND CONTRACT NO. 025-BB10 - CONSULTANT -  
OVERSIGHT SERVICES FOR MAINTENANCE AND REPAIR OF  
ELEVATORS AND WHEELCHAIR LIFTS**

**COMMITTEE: FINANCIAL AFFAIRS**

The purpose of the Request For Proposals, opened on January 10, 2002, was to establish a contract, at a firm price, to provide consultation services in the specific areas of elevator and wheelchair lift inspection, service, repair and maintenance, for Maintenance Operations. The terms of agreement between the successful vendor and The School Board of Miami-Dade County, Florida, the contract may be extended for two (2) additional one (1) year periods. The contract is currently in its initial year. The awardee has agreed to extend for the first one (1) year renewal period, by letter, on file. It is considered to be in the best interest of the Board to extend this contract, for an additional one (1) year period, at the current prices, to benefit from fixed prices, during the next twelve (12) months, inasmuch as the Consumer Price Index (CPI), as of November 2002, indicated an increase of 2.2%.

Fund Source  
0100 - General

M/WBE Eligibility  
None

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **EXTEND** Contract No. 025-BB10 - CONSULTANT - OVERSIGHT SERVICES FOR MAINTENANCE AND REPAIR OF ELEVATORS AND WHEELCHAIR LIFTS, to establish a contract, at a firm price, to provide consultation services in the specific areas of elevator and wheelchair lift inspection, service, repair and maintenance, for Maintenance Operations, during the term of the contract, effective February 13, 2003, through February 12, 2004, as follows:

1. ELEVATOR CONSULTING & MAINTENANCE REVIEW,  
INC.  
1881 N.E. 26 STREET, SUITE 212  
FORT LAUDERDALE, FL 33305 ESTIMATE \$30,000  
OWNER: NATHAN Y. QUARLES, JR., PRESIDENT

Highest Rated Proposal:

Consulting services @ \$90 per hour.  
Surveys @ \$135 per hour.

**(First Annual Extension and Second Year of Contract)**

2. Authorize Procurement and Materials Management to purchase up to the total estimated amount of \$30,000.

RHH/lja