

Office of Superintendent of Schools
Board Meeting of March 12, 2003

February 24, 2003

Paul R. Philip, Chief of Staff

**SUBJECT: DISMISSAL OF EMPLOYEE
SHARON ELLISON – SCHOOL BUS DRIVER
SOUTH TRANSPORTATION CENTER**

On February 24, 2003, the Superintendent of Schools sent the following letter to Ms. Sharon Ellison:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of March 12, 2003, that the School Board suspend you and initiate dismissal proceedings against you from your current position as School Bus Driver, at South Transportation Center, effective at the close of the workday, March 12, 2003, for just cause, including, but not limited to: abandonment of position; excessive absenteeism; non-performance of job responsibilities; and violation of School Board Rules 6Gx13-4A-1.21, Responsibilities and Duties; and 6Gx13-4E-1.01, Absences and Leaves. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.40, 1012.67, and 447.209, Florida Statutes; and Articles II and XI of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees.**

If you wish to contest your suspension and dismissal, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective March 12, 2003, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Sharon Ellison, School Bus Driver, at South Transportation Center, pending the outcome of a hearing, if requested.

PRP:vmb

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