

Financial Affairs  
Richard H. Hinds, Chief Financial Office

**SUBJECT: EXTEND CONTRACT NO. 149-AA10 – APPLICANT AND  
EMPLOYEE COLLECTION AND DRUG-SCREENING SERVICES**

**COMMITTEE: BUSINESS AND FINANCIAL SERVICES**

The purpose of the Request For Proposals, opened on April 10, 2001, was to establish a contract, at a firm price, to conduct applicant and employee collection and drug-screening services, for Personnel Management and Services. The terms of agreement, as contained in the subject proposal, awarded by the Board on March 13, 2002, provided, that by mutual agreement between the successful vendor and The School Board of Miami-Dade County, Florida, the contract may be extended for three (3) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current contract period. The contract is currently in its initial year. The awardee has agreed to extend for the final ninety (90) day renewal period, by letter, on file. It is considered to be in the best interest of the Board to extend this contract, for an additional ninety (90) day extension period, at the current prices. Staff is in the process of rebidding, using revised specifications.

Fund Source  
0100 - General

M/WBE Eligibility  
Female - \$77,305

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **EXTEND** Contract No. 149-AA10 – APPLICANT AND EMPLOYEE COLLECTION AND DRUG-SCREENING SERVICES, to establish a contract, at a firm price, to conduct applicant and employee collection and drug-screening services, for Personnel Management and Services, during the term of the contract, effective March 13, 2003, through June 12, 2003, as follows:

1. RN EXPERTISE, INC.  
691 DOUGLAS AVENUE, SUITE 101  
ALTAMONTE SPRINGS, FL 32714 ESTIMATE \$77,305  
OWNER: CHRISTINE STEELE, PRESIDENT (WF)

5 Panel NIDA drug screen @ \$27.80 each.  
8 Panel drug screen @ \$26 each.  
Breath alcohol testing @ \$25 per test.  
Blood alcohol testing @ \$30 per test.

**(Final Ninety (90) Day Extension Period)**

2. Authorize Procurement and Materials Management to purchase up to the total estimated amount of \$77,305.

RHH/lja