

Office of the Superintendent of Schools
Board Meeting of April 9, 2003

April 8, 2003

Merrett R. Stierheim, Superintendent of Schools

**SUBJECT: A REQUEST FOR PROPOSALS (RFP) FROM
CONSTRUCTION MANAGEMENT CONSULTING FIRMS
OR INDIVIDUALS TO ASSIST IN THE ASSESSMENT OF THE
FACILITIES CONSTRUCTION DEPARTMENT**

In order to complement and bring to a successful and meaningful closure the numerous recent efforts and initiatives focusing on the School District's construction program, the most recent of which was the Construction Retreat, it is my intent to issue a Request for Proposals (RFP) for the purpose of engaging a construction consulting firm or individual to assist in-house staff in a thorough evaluation of processes, staffing and staff alignments in the construction department. This assessment would also include an analysis of the School District's construction program in the referenced areas, vis-à-vis other districts of similar size and/or nature.

Staff anticipates completion of this work by an outside firm or individual by July or August of this year at the latest, based on the timelines contained in the RFP. In the interim, the senior staff now responsible for the implementation of the construction program, will focus its efforts on expediting the projects already on the drawing board and funded either for design, construction or both. This will ensure the construction program does not suffer further as a result of time delays.

A copy of the proposed RFP is being transmitted to the Board under separate cover, and will be placed on file in the Citizen Information Center and with the Recording Secretary's Office.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive and endorse my recommendation for the issuance of a RFP to construction consulting firms or individuals, to assess the School District's construction program as to processes, staffing and staff alignments.

MRS:ARC:aj

**REPLACEMENT
A-6**