

Office of Superintendent of Schools
Board Meeting of July 9, 2003

July 7, 2003

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

SUBJECT: REQUEST FOR AUTHORIZATION OF ANNUAL LEGISLATIVE SUPPLEMENT

School Board Rule 6Gx13- 4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), Section B.5 (G), includes the provision that the Superintendent shall submit to the School Board for approval, on a yearly basis, the names and the amount of annual legislative supplements recommended for individual staff members who are required to travel out-of-county regularly and/or on an extended basis for assignments associated with state and federal legislative-related responsibilities.

Authorization of the Board is requested to approve the following staff member for the legislative supplement for the 2003-2004 school year:

| <u>NAME</u> | <u>POSITION</u> | <u>SUPPLEMENT</u> | <u>ANTICIPATED NUMBER OF DAYS OF LEGISLATIVE SERVICE DURING 2003-2004</u> |
|-------------------------|--|-------------------|---|
| Mr. Alberto M. Carvalho | Assistant Superintendent, Office of Intergovernmental Affairs and Grants Administration | \$15,000.00 | 70 |

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize **Mr. Alberto M. Carvalho** to receive a legislative supplement in the amount of \$15,000.00 for his legislative responsibilities for the 2003-2004 fiscal year.

MHA:mtp

REPLACEMENT
H-4