

August 8, 2003

Paul R. Philip, Chief of Staff

**SUBJECT: SUSPENSION OF EMPLOYEE  
JESUS VIGO, JR. – MICROSYSTEMS TECHNICIAN II  
NORTH TWIN LAKES ELEMENTARY SCHOOL**

On August 8, 2003, the Superintendent of Schools sent the following letter to Mr. Jesus Vigo, Jr.:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of August 20, 2003, that the School Board suspend you without pay from your current position as Microsystems Technician at North Twin Lakes Elementary School, for 30 calendar days, effective at the close of the workday, August 20, 2003, for just cause, including, but not limited to: deficient performance of job responsibilities; and violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties, and 6Gx13- 6A-1.112, Acceptable Use Policy for the Internet. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), and 447.209, Florida Statutes; and Articles II and XI of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees**.

If you wish to contest your suspension, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

**RECOMMENDED:** That effective August 20, 2003, at the close of the workday, the School Board suspend Mr. Jesus Vigo, Jr., Microsystems Technician, at North Twin Lakes Elementary School, for 30 calendar days without pay, pending the outcome of a hearing or grievance/arbitration process, if requested.

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