

August 8, 2003

Financial Affairs  
Eduardo A. Alfaro, Interim Chief Financial Officer

**SUBJECT: EXTEND CONTRACT NO. 141-AA09M/WBE – TOWELS, BATH**

**COMMITTEE: BUSINESS AND FINANCIAL SERVICES**

The purpose of the bid, opened on May 3, 2001, was to establish a contract, to purchase, at a firm unit price, quantities, as may be required, of bath towels, for Stores and Mail Distribution stock. The terms of agreement, as contained in the contract, awarded by the Board on August 22, 2001, and extended on July 10, 2002, provided, that by mutual agreement between the successful vendor and The School Board of Miami-Dade County, Florida, the contract may be extended for one (1) additional one (1) year period and, if needed, ninety (90) days beyond the expiration date of the current contract period. The contract is currently in its final extension period. The awardee has agreed to extend for the final ninety (90) day extension period, by letter, on file. It is considered to be in the best interest of the Board to extend this contract, for a ninety (90) day period, at the current prices, to provide continuity of services during this period. Staff is in the process of rebidding.

Fund Source  
0100 - General

M/WBE Eligibility  
African American Male - \$9,404.64

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **EXTEND** Contract No. 141-AA09M/WBE – TOWELS, BATH, to purchase, at a firm unit price, quantities, as may be required, of bath towels, for Stores and Mail Distribution stock, during the term of the contract, effective August 22, 2003, through November 21, 2003, as follows:

1. DISTRICT HEALTHCARE AND JANITORIAL SUPPLY, INC.  
10302 N.W. SOUTH RIVER DRIVE, BAY #24  
MEDLEY, FL 33178 ESTIMATE \$9,404.64  
OWNER: PERNELL WILLIAMS, PRESIDENT (AM)

Low Unit Price Meeting Specifications: Only item -  
Towels, bath @ \$19.73 per dozen.

**(Final Ninety (90) Day Extension Period)**

2. Authorize Procurement Management Services to purchase  
up to the total estimated amount of \$9,404.64.

EAA/lja