

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO ENTER INTO A CONTRACTUAL AGREEMENT WITH LOWE, TRIBBLE, AND ASSOCIATES, INC., FOR CONTINUATION OF ETHICS PROFESSIONAL DEVELOPMENT PROGRAM CONSULTING AND TRAINING SERVICES

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

Pursuant to a Request for Proposals authorized at the School Board Meeting of June 20, 2001, and the subsequent bid awarded on August 22, 2001, Lowe, Tribble, and Associates, Inc., was contracted to develop and support the implementation of the M-DCPS Ethics Professional Development Program for all district personnel. The original contract expired in December 2002. However, in order to fully implement the "Train the Trainers" model, additional training sessions and support are required. This will enable the District to have sufficient facilitators available to sustain training for all new personnel. Additionally, following the overview of the Ethics Professional Development Program presented to the Board Members on February 13, 2003, a recommendation for an in-depth ethics training program for Board Members was proposed.

Authorization is requested to enter into a contractual agreement with Lowe, Tribble, and Associates for the continuation of consulting and training services related to the Ethics Professional Development Program from August 21, 2003 through January 30, 2004, at a cost not to exceed \$17,890. The appropriation for this item is included in the General Fund of the 2003-2004 Adopted Budget.

The Professional Services Contract Committee, established by School Board Rule 6Gx13-3F-1.021, Contract and Documents, reviewed this contract on July 31, 2003 and has recommended that an exception to the rule be made as otherwise determined by the committee, in order to achieve the goals of the original training program and meet the needs of the District.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent of Schools to enter into a contractual agreement with Lowe, Tribble, and Associates, Inc., for the continuation of consulting and training services related to the Ethics Professional Development Program from August 21, 2003 through January 30, 2004, at a cost not to exceed \$17,890; and,
2. grant an exception to School Board Rule 6Gx13-3F-1.021, Professional Services Contracts.

The appropriation for this item is included in the General Fund of the 2003-2004 Adopted Budget.

MHA:gpq