

Business Operations  
J.E. Surash, P.E., Chief Business Officer

**SUBJECT: PRELIMINARY ACTION PLAN TO IMPLEMENT FMI  
RECOMMENDATIONS TO IMPROVE FACILITIES  
CONSTRUCTION DEPARTMENT**

**COMMITTEE: FACILITIES MANAGEMENT**

On November 3, 2003 the School Board held a workshop to hear a presentation from FMI on its assessment of the Facilities Construction Department (FCD). At that time, FMI presented its findings, conclusions and recommendations in great detail, and fielded a number of questions from School Board members, including possible options and timelines for implementation of the FMI recommendations. As part of that discussion, District staff indicated it would prepare for the Board's consideration at the November 19, 2003 meeting, a preliminary roll-out implementation plan. The plan proposes to fully implement FMI's recommendations and includes other complimentary actions. For consistency and ease of reference by the Board, the proposed roll-out plan contained in Exhibit 1 retains the numbering sequence of the FMI report, in each of the four major areas described in pages 11 through 22: Program Planning; Program Execution; Program Performance; and Technology Considerations.

It is staff's recommendation that the School Board provide input on the preliminary plan and authorize staff to implement it, with the understanding that additional recommendations will be presented to the Board in subsequent meetings as manpower and other resource issues become better defined. FMI estimates that full implementation of all the recommendations contained therein would translate into potential cost savings of \$18.3M to \$26.3M over a three-year period, and implementation costs of \$710K to \$910K over the same time period.

- RECOMMENDED:** That The School Board of Miami-Dade County, Florida:
- a. provide input to staff on the preliminary roll-out implementation plan for the FMI recommendations, as contained in Exhibit 1;
  - b. authorize the Superintendent of Schools to implement the preliminary action plan; and  **REVISED**
  - c. direct the Superintendent of Schools to provide quarterly status reports to the School Board starting in January 2004.

JES:ARC:aj

**REVISED**

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