

Mercedes Toural, Chief Education Officer  
and Deputy Superintendent of Schools

**SUBJECT: PROPOSED AMENDMENT OF BOARD RULE: INITIAL READING  
6Gx13- 6A-1.02, ELEMENTARY AND SECONDARY SCHOOL  
CALENDAR**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL  
SERVICES**

At its meeting of May 14, 2003, The School Board of Miami-Dade County, Florida, adopted Board Rule 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2003-2004, which established the calendars for the 2003-2004 school year, effective August 14, 2003.

As a result of the Free Trade Area of the Americas (FTAA) Conference held during the week of November 17-21, 2003, the previously scheduled Secondary Early Release Day for November 20, 2003, was cancelled. It is therefore proposed and recommended that a revision to the calendar be made to reschedule the Secondary Early Release Day to May 20, 2004.

Attached is the Notice of Intended Action and the amended rule. Changes from the current rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of Board Rule 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2003-2004.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend Board Rule 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2003-2004.

RKF/FCS:pra

## NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on February 11, 2004, its intention to amend Board Rule 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2003-2004, at its meeting of March 17, 2004.

**PURPOSE AND EFFECT:** To amend the Elementary and Secondary School Calendar 2003-2004, rescheduling the Secondary Early Release Day to May 20, 2004.

**SUMMARY:** Reschedules the Secondary Early Release Day from November 20, 2003, which was cancelled due to Free Trade Area of the Americas Conference (FTAA), to May 20, 2004.

**SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED:** 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

**LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC:** 1001.42(4)(f)(g)(h) and (i); 1001.51(6) F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF March 17, 2004, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide for a lower cost regulatory alternative as provided by Section 120.541 (1), F. S., must do so in writing by March 9, 2004, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

COPIES OF THE AMENDED RULES are available for inspection and copying at cost by the public in the Citizen Information Center, Room 158, 1450 N. E. Second Avenue, Miami, Florida 33132.

Originator: Mr. F. Craig Sturgeon  
Supervisor: Mr. Ronald K. Felton  
Date: January 28, 2004

Instruction - Elementary and Secondary

**ELEMENTARY AND SECONDARY SCHOOL CALENDAR - 2003-2004**

The purpose of this rule is to establish the calendar for the 2003-2004 school year for elementary and secondary schools.

**KEY DATES**

August 14, 2003	Assistant principals and 10-month clerical employees report
August 14, 15, 18, 19, 20	Orientation for teachers new to the system (five days)
August 21	First day for 196-day instructional employees
August 21	Registration of students not previously registered
August 22	Last day for professional leave for summer school
August 25	Begin first semester
October 30	End first 9-week grading period, first semester
November 3	Begin second 9-week grading period, first semester
January 22, 2004	End first semester and grading period
January 26	Begin second semester
March 25	End third 9-week grading period, second semester
April 5	Begin fourth 9-week grading period, second semester
June 9	End second semester and grading period

Instruction - Elementary and Secondary

June 11

First day for professional leave for  
summer school

June 11

Last day for 196-day and 201-day  
instructional employees

June 18

Last day for assistant principals and  
10-month clerical employees

Instruction - Elementary and Secondary

**ELEMENTARY AND SECONDARY SCHOOL CALENDAR - 2003-2004**

**DATES WHEN TEACHERS AND/OR STUDENTS ARE NOT IN SCHOOL**

August 21, 22, 2003	Teacher planning days; no students in school
September 1	Labor Day; holiday for employees and students
October 6*+#	Teacher planning day; no students in school
October 17*+#	Teacher planning day; no students in school
October 31	Teacher planning day/Professional Development Day - not available to opt; no students in school
November 11	Observance of Veterans Day; holiday for employees and students
<del>November 20</del>	<del>Secondary early release day</del>
November 27, 28	Thanksgiving; Board-approved holiday for employees and students
December 22 - January 2, 2004*+#	Winter recess for students and 10-month employees; December 25, 26, 2003 and January 1, 2, 2004, Board approved holidays for 12-month employees
January 15	Secondary early release day
January 19	Observance of Dr. Martin Luther King, Jr.'s Birthday; holiday for employees and students
January 23*+#	Teacher planning day; no students in school
February 16	All Presidents Day; holiday for employees and students
February 19	Secondary early release day
March 18	Secondary early release day

Instruction - Elementary and Secondary

March 26*+ #	Teacher planning day; no students in school
March 29, 30, 31, April 1, 2*+ #	Spring recess for students; 10-month employees
April 9*+ #	Teacher planning day; no students in school
April 22	Secondary early release day
<u>May 20</u>	<u>Secondary early release day</u>
May 31	Observance of Memorial Day; holiday for employees and students
June 10, 11	Teacher planning days; no students in school

**\*Teachers/paraprofessionals and school support personnel** may opt to work one or two days, August 19, 20, 2003 or June 14, 15, 2004, or during winter or spring recess, with the consent of the principal, in lieu of any one or two of the following days: October 6, 2003, October 17, 2003, January 23, 2004, March 26, 2004, and/or April 9, 2004. October 31, 2003, is a scheduled Teacher Planning Day/Professional Development Day and is not available to opt.

**+Teachers new to Miami-Dade County Public Schools** may opt to work one or two days, June 14, 15, 2004, or during winter or spring recess, with the consent of the principal, in lieu of any one or two of the following days: October 6, 2003, October 17, 2003, January 23, 2004, March 26, 2004, and/or April 9, 2004. October 31, 2003, is a scheduled Teacher Planning Day/Professional Development Day and is not available to opt.

**#Ten-month secretarial and clerical employees** may opt to work one or two days, August 12, 13, 2003, June 21, 22, 2004, or during winter or spring recess, with the consent of the principal, in lieu of any one or two of the following days: October 6, 2003, October 17, 2003, January 23, 2004, March 26, 2004, and/or April 9, 2004. October 31, 2003, is a scheduled Teacher Planning Day/Professional Development Day and is not available to opt.

# MIAMI-DADE COUNTY PUBLIC SCHOOLS MIAMI, FLORIDA 2003 - 2004 SCHOOL CALENDAR ELEMENTARY AND SECONDARY

AUGUST 2003				
MON.	TUES.	WED.	THUR.	FRI.
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

SEPTEMBER 2003				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

OCTOBER 2003				
MON.	TUES.	WED.	THUR.	FRI.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

NOVEMBER 2003				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	<del>20</del>	21
24	25	26	27	<del>28</del>

DECEMBER 2003				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>
<del>29</del>	<del>30</del>	<del>31</del>		

JANUARY 2004				
MON.	TUES.	WED.	THUR.	FRI.
			<del>4</del>	<del>5</del>
5	6	7	8	9
12	13	14	<del>15</del>	16
19	20	21	22	23
26	27	28	29	30

FEBRUARY 2004				
MON.	TUES.	WED.	THUR.	FRI.
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

MARCH 2004				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	<del>18</del>	19
22	23	24	25	26
<del>29</del>	<del>30</del>	<del>31</del>		

APRIL 2004				
MON.	TUES.	WED.	THUR.	FRI.
			<del>4</del>	<del>5</del>
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY 2004				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	*20	21
24	25	26	27	28
31				

JUNE 2004				
MON.	TUES.	WED.	THUR.	FRI.
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

JULY 2004				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUGUST 2004				
MON.	TUES.	WED.	THUR.	FRI.
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

- NEW TEACHERS REPORT
- TEACHER PLANNING DAY
- PAID LEGAL HOLIDAY
- RECESS
- BEGINNING/ENDING GRADING PERIOD
- SECONDARY EARLY RELEASE DAY
- \* RESCHEDULED SECONDARY EARLY RELEASE DAY

**DAYS IN GRADING PERIOD**

- 1 - 46
- 2 - 45
- 3 - 43
- 4 - 46

Instruction - Elementary and Secondary

**ELEMENTARY AND SECONDARY SCHOOL CALENDAR - 2003-2004**

**CALENDAR SUMMARY - DAYS IN SCHOOL**

<b>First Semester</b>	<b>Teachers</b>	<b>Students</b>
August	7*	5
September	21	21
October	23	20
November	17	17
December	15	15
January	<u>14</u>	<u>13</u>
	97	91

<b>Second Semester</b>	<b>Teachers</b>	<b>Students</b>
January	5	5
February	19	19
March	20	19
April	20	19
May	20	20
June	<u>9</u>	<u>7</u>
	93	89

\*Add five days for teachers new to the school system.

Specific Authority: 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

Law Implemented, Interpreted, or Made Specific: 1001.42(4)(f)(g)(h) and (i); 1001.51(6) F.S.

History

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Repromulgated: 12-11-74

Amended: 3-21-79; 7-1-80; 2-25-81; 3-31-82; 9-22-82; 4-20-83; 4-11-84; 12-12-84; 4-24-85; 1-8-86; 4-16-86; 6-24-87; 6-22-88; 4-26-89; 5-9-90; 5-8-91; 5-6-92; 11-18-92; 5-26-93; 9-8-93; 6-22-94; 3-8-95; 3-13-96; 11-6-96; 2-18-98; 3-17-99; 5-17-00; 4-18-01; 4-17-02; 5-14-03

**This rule becomes effective August 14, 2003.**