

January 28, 2004

Financial Affairs
Edward Marquez, Chief Financial Officer

**SUBJECT: BALANCE AWARD BID NO. 005-DD05 - CLASSROOM
SUPPLIES CATALOG DISCOUNT**

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this bid, opened on August 12, 2003, is to establish a contract, to purchase, at firm educational discounts, quantities, as may be required, of classroom supplies, for various school sites and other locations. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 438 vendors sent bid forms or card notices of this advertised bid, 78 responded, with 58 regular bids, 16 bids not meeting specifications, 3 non-responsive bids and 1 no bid.

A total of 48 vendors were awarded at the November 19, 2003, Board meeting, for an estimated expenditure in the amount of \$5,377,500. Of the remaining 10 bids held for further evaluation, 3 bids did not meet specifications, 4 bids were qualified and 3 bids are being recommended for award.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **BALANCE AWARD** Bid No. 005-DD05 - **CLASSROOM SUPPLIES CATALOG DISCOUNT**, to purchase, at firm educational discounts, quantities, as may be required, of classroom supplies, for various school sites and other locations, during the term of the bid, effective February 11, 2004, through December 31, 2005, as follows:

Item 1 - Percent discount using purchase order.
Item 2 - Percent discount using credit card.

1. DELTA EDUCATION , LLC
80 NORTHWEST BOULEVARD
NASHUA, NH 03063
OWNER: GARY FACENTE, PRESIDENT

Item 1 - @ 10-15% discount.
Item 2 - @ 10-15% discount.

2. HARRIS COMMUNICATIONS
15155 TECHNOLOGY DRIVE
EDEN PRAIRIE, MN 55344
OWNER: ROBERT HARRIS

Item 1 - @ 10% discount.
Item 2 - @ 10% discount.

3. SAFE-T™/CLASSROOM PRODUCTS
1142 MAIN STREET
LOMBARD, IL 60148
OWNER: J. BRUCE STONEBERG, PRESIDENT

Item 1 - @ 5-60% discount.
Item 2 - @ 5-60% discount.

EM/lja