

Merrett R. Stierheim, Superintendent of Schools

SUBJECT: CONFIRMATION OF POSITION SPECIFICATION CRITERIA DEVELOPED BY THE SUPERINTENDENT SELECTION COMMITTEE AND KORN/FERRY INTERNATIONAL FOR THE EXECUTIVE SEARCH FOR THE SELECTION OF A SUPERINTENDENT OF SCHOOLS

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

At its November 19, 2003 Board meeting, the School Board authorized the issuance of a Request for Qualifications/Proposals for an executive search firm and for Board appointment of a selection committee that will interview and evaluate those candidates identified by the executive search firm and make a recommendation to the Board, as to the most qualified candidate(s) for Superintendent of Schools. At its January 14, 2004 School Board meeting, the School Board awarded the Request for Proposals No. 060-DD10 – Executive Search Firm for Selection of a Superintendent of School, to Korn/Ferry International.

As specified in Korn/Ferry's Services Agreement, the firm agreed to work in conjunction with the Superintendent Selection Committee to develop position specification criteria. This document was intended to serve as a guide for Korn/Ferry during the course of the executive search.

At its meeting of February 18, 2004, the Superintendent Selection Committee approved the position specifications, provided to the School Board members under separate cover. Subsequently, the Superintendent Selection Committee invited and received the input, at its March 3, 2004 meeting, from a majority of School Board members in reference to the specifications and qualifications for Superintendent. The Committee requested input and approval regarding the position specifications, which was affirmative.

As a follow up to the March 3, 2004 meeting and pursuant to the Services Agreement with Korn/Ferry, the Superintendent is requesting Board confirmation of the position specification criteria developed by the Superintendent Selection Committee and Korn/Ferry International.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, confirm the position specification criteria developed by the Superintendent Selection Committee and Korn/Ferry International for the Executive Search for Selection of a Superintendent of Schools.

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