

Office of Human Resources  
Marjorie H. Adler, Chief Personnel Officer

**SUBJECT: APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL EXEMPT, PROFESSIONAL, AND TECHNICAL PERSONNEL FOR 2003-2004**

The following recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.161, and the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional, and technical personnel were predicated upon an intensive review of information by the appropriate administrators and the Superintendent of Schools.

The recommended managerial exempt, professional, and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional, and technical staff are a direct result of the Board-approved advertisement and selection process.

State Statutes and subsequent changes in Board rules governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

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**SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Gilberto D. Bonce	Interim Principal, West Miami Middle School	22	Principal, West Miami Middle School (Effective 3/13/2004)	22
Jo Anne D. Gans	Interim Principal, Ponce de Leon Middle School	22	Principal, Ponce de Leon Middle School (Effective 3/13/2004)	22
Rhonda C. McKinney	Assistant Principal, Crestview Elementary School	AP	Temporary Principal, Henry M. Flagler Elementary School (Effective 2/23/2004)	22

**SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Jose L. Sirven	Teacher, Miami Edison Middle School	--	Assistant Principal, Miami Coral Park Senior High School (Effective 2/19/2004)	AP
Paulo De la Osa	Teacher, Henry H. Filer Middle School	--	Assistant Principal, Shenandoah Middle School (Effective 3/1/2004)	AP
Isabel G. Valenzano	Teacher, Caribbean Elementary School	--	Temporary Assistant Principal, Redondo Elementary School (Effective 2/25/2004)	AP

**SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Rita Maria C. Puente Ruiz	Counselor, Miami Heights Elementary School	--	Temporary Assistant Principal, Miami Heights Elementary School (Effective 2/25/2004)	AP
Joan M. Lobo	Teacher, South Miami Senior High School	--	Temporary Assistant Principal, South Miami Senior High School (Effective 3/8/2004)	AP
William T. Smith	Teacher, John F. Kennedy Middle School	--	Assistant Principal, Howard A. Doolin Middle School (Effective 3/8/2004)	AP
Potria C. Burch	Temporary Assistant Principal, Crestview Elementary School	AP	Assistant Principal, Oak Grove Elementary School (Effective 3/8/2004)	AP
Lesla D. Slocum	Temporary Assistant Principal, South Miami Senior High School	AP	Assistant Principal, South Miami Senior High School (Effective 3/8/2004)	AP

**SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Eleanor J. Dorta	Assistant Principal, Miami Coral Park Senior High School	AP	Assistant Principal, Madison Middle School (Effective 2/19/2004)	AP
Jose R. Fernandez	Assistant Principal, Henry H. Filer Middle School	AP	Assistant Principal, Miami Lakes Middle School (Effective 2/12/2004)	AP

**SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Julian Cazanas, Jr.	Assistant Principal, Miami Lakes Middle School	AP	Assistant Principal, Henry H. Filer Middle School (Effective 2/26/2004)	AP
Potria C. Burch	Temporary Assistant Principal, Parkway Elementary School	AP	Temporary Assistant Principal, Crestview Elementary School (Effective 2/23/2004)	AP
Maria B. Cervantes	Adult Assistant Principal, Lindsey Hopkins Education Center	AP	Assistant Principal for Community School, Coral Way Elementary School (Effective 2/20/2004)	AP
Gonzalo L. Raventos	Assistant Principal, William H. Turner Technical Arts Senior High School	AP	Adult Assistant Principal, Lindsey Hopkins Education Center	AP
Kimberly Y. Davis	Assistant Principal, Homestead Senior High School	AP	Assistant Principal, Robert Morgan Educational Center (Effective 2/25/2004)	AP

**NON-SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Antonio Martinez	Principal, Robert Morgan Educational Center	23	District Director, Dropout Prevention, Alternative Education Dropout Prevention	23

**NON-SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL AND TECHNICAL PERSONNEL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
John H. Berry	Administrative Assistant I, Stores/Mail Distribution	34	Buyer, Procurement Management Services	40
Luis Martinez	Manager III Facility Operations, South Central Maintenance	39	Coordinator I, Trades, South Central Maintenance	40
Sopirinye R. Longjohn	Project Associate (Contract) Capital Improvement Projects	--	Coordinator Construction, Facilities Operations	40
Dennis E. Caserta	Coordinator Construction, Capital Improvement Projects	40	Coordinator II, Business Development, Business Development and Assistance	41

**NON-SCHOOL SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS**  
**PROFESSIONAL AND TECHNICAL PERSONNEL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>2003-2004 ASSIGNMENT</u></b>	<b><u>2003-2004 PG</u></b>
Evelyn D. Stultz	Coordinator Construction, North Maintenance Satellite	40	Coordinator I, Trades, North Maintenance Satellite	40
D. Bruce Phillips	Project Coordinator, Facilities Operations	40	Coordinator I, Trades, Coral Reef Facility	40

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida. approve the recommendations as set forth above for appointments and lateral transfers to be effective March 18, 2004, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

MHA:mtp