

Frank J. Cobo, Member

**SUBJECT: ESTABLISH TWO BOARD MEETINGS PER MONTH AND AGENDA BRIEFINGS PRIOR TO THESE MEETINGS FOR SCHOOL BOARD ADMINISTRATIVE ASSISTANTS**

**COMMITTEE: EDUCATION AND SCHOOL OPERATIONS**

Prior to initiating the committee structure in 1997, the Miami-Dade County School Board held two regularly scheduled Board meetings per month. School Board Rule 6GxB-87-1.17 still implies more than one meeting per month by providing for a public hearing only at its first regularly scheduled meeting.

A review of the number of workshops, special Board meetings and conference sessions in the last twelve months indicates a trend toward more rather than less School Board meetings. In 2002, there were six such meetings. In 2003, this number increased to twelve. Therefore, it is evident that the Board would benefit by returning to two regularly scheduled meetings each month and dispensing with the committee structure.

Additionally, to maximize efficiency, reinstating a briefing session by the superintendent and his staff for the Board's administrative assistants on the Friday preceding each of its bimonthly meetings would provide the opportunity for many questions to be answered prior to and in preparation for the Board meeting.

**ACTION PROPOSED BY  
FRANK J. COBO:**

That The School Board of Miami-Dade County, Florida:

(1) dispense with the committee structure and re-institute two regularly scheduled School Board meetings per month, and

(2) establish an agenda briefing session by the superintendent and his staff for the Board's administrative assistants on the Friday preceding each of its bimonthly, regularly scheduled meetings.