

Office of Human Resources  
Marjorie H. Adler, Chief Personnel Officer

**SUBJECT:       REQUEST FOR APPROVAL OF INSTRUCTIONAL PERSONNEL  
                  ASSIGNED TO TEACH OUT-OF-FIELD FOR THE PERIOD OF FEBRUARY  
                  28, 2004 THROUGH MARCH 27, 2004**

**COMMITTEE:    LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL  
                  SERVICES**

Florida Board of Education Rule 6A-1.0503 (3), Definition of Qualified Instructional Personnel, requires that the School Board approve teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring Board approval to teach out-of-field will be submitted to the Board as a Board Agenda Item on a monthly basis. Attached is the list of impacted instructional personnel for the period of February 28, 2004 through March 27, 2004.

The District, with support from ACCESS Centers, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of-field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002 meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, approve instructional personnel assigned to teach out-of-field for the period of February 28, 2004 through March 27, 2004.

MHA:cb

**REVISED  
H-4**

**BASIC EDUCATION**

**ALTERNATIVE EDUCATION [ ] REVISED**

<u>School</u>	<u>Employee#</u>	<u>Subject</u>
Jan Mann Opportunity	263975	Language Arts

**TOTAL ALTERNATIVE EDUCATION 1**

**MIDDLE**

<u>School</u>	<u>Employee#</u>	<u>Subject</u>
Arvida Middle	265210	Middle Grades Mathematics
Charles R. Drew Middle	241513	Home Economics
Hammocks Middle	267556	Middle Grades General Science
Miami Lakes Middle	260019	Middle Grades General Science
Miami Lakes Middle	226411	Middle Grades Language Arts

**TOTAL MIDDLE 5**

**SENIOR**

<u>School</u>	<u>Employee#</u>	<u>Subject</u>
American Adult and Community Education Center	212638	Physical Education
American Senior High	212537	Drivers Education
Hialeah Miami Lakes Senior High	265049	Mathematics
Hialeah Senior High	267422	Health
Miami Springs Senior High	266673	Language Arts

**TOTAL SENIOR 5**

**TOTAL BASIC EDUCATION 11**

# ESE EXCEPTIONAL STUDENT EDUCATION

## ELEMENTARY

<u>School</u>	<u>Employee#</u>	<u>Subject</u>
Bel-Aire Elementary	261523	ESE
Dr. Gilbert L. Porter Elementary	256917	ESE
Hialeah Gardens Elementary	247620	Autism
Liberty City Elementary	264698	ESE
Rockway Elementary	265956	ESE
Santa Clara Elementary	254402	ESE
<b>TOTAL ELEMENTARY</b>		<b>6</b>

## MIDDLE

<u>School</u>	<u>Employee#</u>	<u>Subject</u>
Charles R. Drew Middle	242630	ESE
John F. Kennedy Middle	267505	ESE
Palm Springs Middle	267038	ESE
South Miami Middle Community	266152	ESE
Southwood Middle	229702	ESE
<b>TOTAL MIDDLE</b>		<b>5</b>

## SENIOR

<u>School</u>	<u>Employee#</u>	<u>Subject</u>
Miami Beach Senior High	259130	ESE
<b>TOTAL SENIOR</b>		<b>1</b>

**TOTAL ESE EXCEPTIONAL STUDENT EDUCATION 12**

