

Facilities Planning and Construction  
J. E. Surash, P.E., Chief Business Officer

**SUBJECT: COMMISSIONING OF LAURA M. PEREZ & ASSOCIATES, INC., TO PROVIDE ARCHITECTURAL/ENGINEERING SERVICES FOR THE FIRST PHASE OF THE RENOVATIONS & REMODELING PROJECT AT MIAMI LAKES EDUCATIONAL CENTER PROJECT NO. A0815**

**COMMITTEE: FACILITIES MANAGEMENT**

Staff has completed the selection process for a project architect to perform architectural/engineering (A/E) services for the above referenced project.

Eleven (11) firms applied for this project and of those applicants, the A/E Selection Committee interviewed the seven (7) firms listed below:

- Architektnics, Architects & Planners
- Borrelli & Associates, Architects Planners, P.A.
- Brown & Brown Architects
- Laura M. Perez & Associates, Inc.
- Mateu Architecture
- SBLM Architects P.C.
- The Corradino Group

Of these seven (7) firms, the firm of Laura M. Perez & Associates, Inc., was selected.

Commissioning for this project has been divided into two phases. The first phase consists of, but is not limited to, the following:

- 1) review, validate and update program, project schedule and construction cost estimates, to include revisions to the scope of work; and
- 2) verify existing facility conditions and develop CADD drawings for the proposed scope.

Negotiations with Laura M. Perez & Associates, Inc., for this first phase of the project have been successfully completed. A negotiated lump sum fee of \$16,480 was agreed to for developing this first phase. Upon conclusion of the first phase, the second phase of the project will then be negotiated and the terms and conditions shall be submitted to the Board for approval.

The A/E shall maintain a minimum of \$1,000,000 general practice Professional Liability insurance policy, with a maximum deductible of \$25,000 per claim. The provisional multiplier for hourly compensation is limited to 2.45 for additional work.

The Principal/Owner for Laura M. Perez & Associates, Inc., is Laura M. Perez.

Laura M. Perez & Associates, Inc., has not been commissioned by the Board for any projects within the last three years.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, commission the firm of Laura M. Perez & Associates, Inc., to provide architectural/engineering services for the first phase of the renovations and remodeling project at Miami Lakes Educational Center, Project No. A0815, for the following consideration:

- 1) a lump sum fee of \$16,480 for developing the first phase of the project, including, but not limited to, program update and validation, and development of CADD drawings;
- 2) the A/E will maintain a general practice Professional Liability insurance policy of no less than \$1,000,000, with a maximum deductible of \$25,000 per claim; and
- 3) the multiplier for hourly compensation is limited to 2.45 for additional work.

NAD:SG:rg