

Office of Superintendent of Schools
Board Meeting of April 14, 2004

March 24, 2004

Office of District Compliance Units
Virginia M. Bradford, Assistant Superintendent

**SUBJECT: SUSPENSION OF EMPLOYEE
CHARLES S. HEPBURN – RADIO ROUTING DISPATCHER
NORTH TRANSPORTATION CENTER**

On March 24, 2004, the Superintendent of Schools sent the following letter to Mr. Charles S. Hepburn:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of April 14, 2004, that the School Board suspend you without pay from your current position as Radio Routing Dispatcher at North Transportation Center, for 30 calendar days, effective at the close of the workday, April 14, 2004, for just cause, including, but not limited to: violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties, and 6Gx13- 4A-1.32, Discrimination/Harassment: Complaint Procedures for Employees. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f) and 447.209, Florida Statutes; and Articles II and XI of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees.**

If you wish to contest your suspension, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective April 14, 2004, at the close of the workday, the School Board suspend Mr. Charles S. Hepburn, at North Transportation Center, for 30 calendar days without pay, pending the outcome of a hearing or grievance/arbitration process, if requested.

VMB

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